DOCUMENT RESUME

ED 305 085 IR 052 706

TITLE Annual Program. Library Services and Construction Act, 1988-1989.
INSTITUTION South Carolina State Library, Columbia.
PUB DATE Jan 89
NOTE 113p.; For the 1987-88 report, see ED 291 393.
PUB TYPE Legal/Legislative/Regulatory Materials (090) -- Reports - Descriptive (141)

EDRS PRICE MF01/PC05 Plus Postage.
DESCRIPTORS Library Administration; Library Cooperation; Library Expenditures; *Library Services; Program Descriptions; *Program Development; *Public Libraries; Records (Forms); *State Aid; *State Libraries; State Programs; Statewide Planning
IDENTIFIERS Library Development; *Library Services and Construction Act; *South Carolina State Library

ABSTRACT

This report presents the 1988-1989 annual Library Services and Construction Act (LSCA) program for the South Carolina State Library. This program includes fiscal information and project descriptions for the following LSCA projects under Title I Library Services: (1) I-A, General Administration; (2) I-B, Library Interpretation; (3) II-A, General Operations; (4) II-B, Strengthening the State Library Agency; (5) III-A, Field Services; (6) III-B, Career Education; (7) III-D, Service to the Disadvantaged; (8) III-E, Library Development; (9) III-F, Service to Children; (10) III-G, Film Program; (11) III-H, Public Library Automation and Technology; (12) III-I, Literacy; (13) III-J, Service to the Elderly; (14) IV, Service to the Blind and Physically Handicapped; and (15) V, Institutional Library Services. Proposals for a Title II project for public library construction and a Title III project for interlibrary cooperation are also described. The information provided includes the fiscal breakdown for each Title I project on federal, state, and local levels, the operating budget for all title projects (1989 funds), and detailed project descriptions for all title projects, including individual project objectives, relationship to long-range plans, activities to be used to meet objectives, key libraries and other libraries involved, and method of evaluation. (CGD)

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ANNUAL PROGRAM

LIBRARY SERVICES AND CONSTRUCTION ACT

1988-1989

South Carolina State Library
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina
29211

IR052706

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OMB No. 1850-0528

Exp. Date 7/31/89

STATE South Carolina

FY 89

DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT
20 U.S.C. 351 et seq., unless otherwise noted

STATE-ADMINISTERED PROGRAM

ANNUAL PROGRAM

TITLE I -- LIBRARY SERVICES - ED FORM 921-1

TITLE II -- PUBLIC LIBRARY CONSTRUCTION - ED FORM 915-1

TITLE III -- INTERLIBRARY COOPERATION AND RESOURCE SHARING - ED FORM 921-2

In addition to meeting the requirements of Public Law 98-480, the Annual Program serves as a basic statement summarizing the objectives, policies, and programs undertaken for the improvement of library service, particularly those assisted by the Library Services and Construction Act, and provides a guide for libraries wishing to participate in the LSCA program. It also serves as a state planning document.

U.S. DEPARTMENT OF EDUCATION
WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME

South Carolina State Library

1500 Senate Street
Columbia,, SC 29211

2 PROJECT TITLE

LSCA, Title I

3 EDUCATION STAFF

Please direct program inquiries to
Robert L. Klassen (202)357-6303
U.S. Department of Education
Room 404F
555 New Jersey Ave. N.W
Washington, DC. 20208

Please direct financial inquiries to
Carolyn Dolland (202)732-4107
U.S. Department of Education
FOB-6, Room 3083
400 Maryland Avenue, SW
Washington, DC. 20202

4 AWARD INFORMATION

PR/AWARD NUMBER	R034A90009
ACTION NUMBER	01
ACTION TYPE	NEW
AWARD TYPE	FORMULA

5 AWARD PERIODS

BUDGET PERIOD	10/01/88 - 09/30/89
PROJECT PERIOD	10/01/88 - 09/30/89

6 AUTHORIZED FUNDING

CURRENT AWARD AMOUNT	1,153,597
CARRY OVER	
CUMULATIVE AMOUNT	1,153,597
RECIPIENT COST SHARE	0%

7 ADMINISTRATIVE INFORMATION

PAYMENT METHOD	ED PMS
ENTITY NUMBER	1-576000286-A9
STATE APPL ID #	

ATTACHMENTS LETTER

8 LEGISLATIVE & FISCAL DATA

AUTHORITY: Library Services & Construction Act, As Amended
PROGRAM TITLE: Library Services CFDA 84.034A

APPROPRIATION	FY	CAN	OBJECT CLASS	AMOUNT
91 90104	89	E000500	4110	1,153,597

9 TERMS AND CONDITIONS OF AWARD

NOTE THAT THE AWARD NUMBER HAS BEEN CHANGED. (SEE BLOCK 4)

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED: $79,388,820 FOR TITLE I FOR FISCAL YEAR 1989.

OTHER INFORMATION AFFECTING THIS ACTION IS PROVIDED IN THE ATTACHMENTS SHOWN IN BLOCK 7.

Ver. 2

Dir., Library Programs
AUTHORIZED OFFICIAL

11/4/88
DATE

ED - GCS 007 (9/87)

PLEASE SEE OTHER SIDE FOR MORE INFORMATION

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approval No. 0348-004

2. DATE SUBMITTED: OCT 16 1988	Applicant Identifier: 89-1
3. DATE RECEIVED BY STATE:	State Application Identifier:
4. DATE RECEIVED BY FEDERAL AGENCY: 10/17/88	Federal Identifier: R034A90009

1. TYPE OF SUBMISSION:
Application: ☐ Construction ☒ Non-Construction
Preapplication: ☐ Construction ☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: South Carolina State Library

Organizational Unit:

Address (give city, county, state, and zip code):
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina 29211

Name and telephone number of the person to be contacted on matters involving this application (give area code)
James B. Johnson, Jr.
(803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN): A-4
1-57-6000286

7. TYPE OF APPLICANT: (enter appropriate letter in box) [A]
A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify):

8. TYPE OF APPLICATION:
☐ New ☐ Continuation ☐ Revision
If Revision, enter appropriate letter(s) in box(es): ☐ ☐
A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Education, Public Library Support Staff, 555 New Jersey Ave.N.W. Washington, D.C. 20208-1430

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 84.034
TITLE: LSCA TITLE I - LIBRARY SERVICES

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):
STATE

13. PROPOSED PROJECT:
Start Date: 10-1-1988
Ending Date: 9-30-1989

14. CONGRESSIONAL DISTRICTS OF:
a. Applicant
b. Project

15. ESTIMATED FUNDING:

a. Federal	$ 1,153,597 .00
b. Applicant	$ .00
c. State	$ 4,926,033 .00
d. Local	$ .00
e. Other	$ .00
f. Program Income	$ .00
g. TOTAL	$ 6,079,630 .00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
DATE August 15, 1988
b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372
☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes," attach an explanation. ☐ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED

a. Typed Name of Authorized Representative: Betty E. Callaham	b. Title: Director	c. Telephone number: (803) 734-8666
d. Signature of Authorized Representative: Betty E. Callaham		e. Date Signed: OCT 16 1988

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WASHINGTON, D.C. 20202

OFFICE OF EDUCATIONAL RESEARCH AND IMPROVEMENT

GRANT AWARD NOTIFICATION

1 RECIPIENT NAME

South Carolina State Library

1500 Senate St. P.O. Box 11469
Columbia, SC 29211

2 PROJECT TITLE

LSCA, Title III

3 EDUCATION STAFF

Please direct program inquiries to
Robert L. Klassen (202)357-6303
U.S. Department of Education
Room 404F
555 New Jersey Ave. N.W
Washington, DC. 20208

Please direct financial inquiries to
Carolyn Dolland (202)732-4107
U.S. Department of Education
FOB-6, Room 3083
400 Maryland Avenue, SW
Washington, DC. 20202

4 AWARD INFORMATION

PR/AWARD NUMBER	R035A90009
ACTION NUMBER	01
ACTION TYPE	NEW
AWARD TYPE	FORMULA

5 AWARD PERIODS

BUDGET PERIOD	10/01/88 - 09/30/89
PROJECT PERIOD	10/01/88 - 09/30/89

6 AUTHORIZED FUNDING

CURRENT AWARD AMOUNT	269,981
CARRY OVER	
CUMULATIVE AMOUNT	269,981
RECIPIENT COST SHARE	0%

7 ADMINISTRATIVE INFORMATION

PAYMENT METHOD	ED PMS
ENTITY NUMBER	1-576000286-A9
STATE APPL ID #	

ATTACHMENTS LETTER

8 LEGISLATIVE & FISCAL DATA

AUTHORITY: Library Services & Construction Act, As Amended.
PROGRAM TITLE: Interlibrary Cooperation & Resource Sharing CFDA 84.035A

APPROPRIATION	FY	CAN	OBJECT CLASS	AMOUNT
91 90104	89	E000501	4110	269,981

9 TERMS AND CONDITIONS OF AWARD

NOTE THAT THE AWARD NUMBER HAS BEEN CHANGED.(SEE BLOCK 4)

THIS AWARD IS MADE UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT, AS AMENDED: $18,719,960 FOR TITLE III FOR FISCAL YEAR 1989.

OTHER INFORMATION AFFECTING THIS ACTION IS PROVIDED IN THE ATTACHMENTS SHOWN IN BLOCK 7.

Anne Mathews
Dir., Library Programs
AUTHORIZED OFFICIAL

11/4/88
DATE

Ver. 2

ED - GCS 007 (8/87)

PLEASE SEE OTHER SIDE FOR MORE INFORMATION

OMB Approval No. 0348-004

APPLICATION FOR FEDERAL ASSISTANCE

2. DATE SUBMITTED: 10/16/1988	Applicant Identifier: 89-2
3. DATE RECEIVED BY STATE:	State Application Identifier:
4. DATE RECEIVED BY FEDERAL AGENCY: 10/17/88	Federal Identifier: R035A90009

1. TYPE OF SUBMISSION:
Application: ☐ Construction ☒ Non-Construction
Preapplication: ☐ Construction ☐ Non-Construction

5. APPLICANT INFORMATION

Legal Name: South Carolina State Library

Organizational Unit:

Address (give city, county, state, and zip code):
1500 Senate Street
P.O. Box 11469
Columbia, South Carolina 29211

Name and telephone number of the person to be contacted on matters involving this application (give area code):
James B. Johnson, Jr.
(803) 734-8666

6. EMPLOYER IDENTIFICATION NUMBER (EIN): 1 57-6000028 A9

7. TYPE OF APPLICANT: (enter appropriate letter in box) A
A. State
B. County
C. Municipal
D. Township
E. Interstate
F. Intermunicipal
G. Special District
H. Independent School Dist.
I. State Controlled Institution of Higher Learning
J. Private University
K. Indian Tribe
L. Individual
M. Profit Organization
N. Other (Specify):

8. TYPE OF APPLICATION:
☐ New ☐ Continuation ☐ Revision
If Revision, enter appropriate letter(s) in box(es): ☐ ☐
A. Increase Award B. Decrease Award C. Increase Duration
D. Decrease Duration Other (specify):

9. NAME OF FEDERAL AGENCY: Department of Education, Public Library Support Staff, 555 New Jersey Ave.N.W. Washington, D.C. 20208-1430

10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 84.035
TITLE: LSCA TITLE III - INTERLIBRARY COOPERATION AND RESOURCE SHARING

11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:
N/A

12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):
STATE

13. PROPOSED PROJECT:
Start Date: 10-1-1988
Ending Date: 9-30-1989

14. CONGRESSIONAL DISTRICTS OF:
a. Applicant
b. Project

15. ESTIMATED FUNDING:

a. Federal	$ 269,981	.00
b. Applicant	$	.00
c. State	$ 197,566	.00
d. Local	$	.00
e. Other	$	.00
f. Program Income	$	.00
g. TOTAL	$ 467,547	.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?
a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON
DATE August 15, 1988
b. NO. ☐ PROGRAM IS NOT COVERED BY E.O. 12372
☐ OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
☐ Yes If "Yes," attach an explanation. ☐ No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. Typed Name of Authorized Representative: Betty E. Callaham
b. Title: Director
c. Telephone number: (803) 734-8666
d. Signature of Authorized Representative: Betty E. Callaham
e. Date Signed: OCT 16 1988

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THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

State South Carolina

Annual Program (Sec. 3(13))

Previous FY 88 Carryover

III.A. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	148,541
3. Disadvantaged (Sec. 102(a)(2))	118,721
4. *Physically Handicapped (Sec. 102(a)(2))	65,137
5. State Institutional Library Services (Sec. 102(a)(2))	36,605
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	114,316
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	-0-
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	86,500
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	32,000
15. TOTAL	$ 601,820

* As defined in Sec. 3(4). This is your maintenance of effort project.
** Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolin

FY 88 Carryover

III.B. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	254,748
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 254,748

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted-

Annual Program (Sec. 3(13)) State South Carolina

FY 89

III.C. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA	STATE	LOCAL	TOTAL
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-	-0-	-0-	
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	546,644	3,325,018	(22,114,311)	25,985,973
3. Disadvantaged (Sec. 102(a)(2))	110,000		(100,000)	210,000
4. *Pnysically Handicapped (Sec. 102(a)(2))	95,000	547,725	-0-	642,725
5. State Institutional Library Services (Sec. 102(a)(2))	76,025	499,655	-0-	575,680
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	210,928	989,252	-0-	1,200,180
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-	-0-	-0-	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-	-0-	-0-	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A))	-0-	-0-	-0-	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	30,000		(10,000)	40,000
11. Community Information Referral Centers (Sec. 101(3))	-0-	-0-	-0-	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	50,000	-0-	(50,000)	100,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-	-0-	-0-	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	35,000	64,038	-0-	99,038
15. TOTAL	$ 1,153,597	5,425,688	(22,274,311)	28,853,596

*As defined in Sec. 3(4). This is your maintenance of effort project.
**Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 89

III.D. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	269,981
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 269,981

Washington, D.C. 20208-1430

THE LIBRARY SERIVCES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13)) State South Carolina

FY 89 Carryover
(Current FY allotment programmed for carryover)

III.E. Title I - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Public Library Services to Areas Without Services (Secs. 101(1) and 102)	$ -0-
2. Public Library Services to Areas With Inadequate Services (Secs. 101(1) and 102(a)(2))	102,291
3. Disadvantaged (Sec. 102(a)(2))	50,000
4. *Physically Handicapped (Sec. 102(a)(2))	64,827
5. State Institutional Library Services (Sec. 102(a)(2))	33,025
6. Strengthening State Library Administrative Agency (Secs. 101(5) and 102(b)(2))	115,000
7. Major Urban Resource Library (Secs. 101(6) and 102(c)(1))	-0-
8. Strengthening Metropolitan Public Library (Sec. 102(a)(2))	-0-
9. Limited English-speaking Proficiency (Sec. 6(b)(4)(A)	-0-
10. Services to the Elderly (Secs. 6(b)(4)(B) and 101)	10,000
11. Community Information Referral Centers (Sec. 101(3))	-0-
12. Literacy Programs (Secs. 6(b)(4)(C) and 101(4))	25,000
13.**Handicapped (Secs. 103(5) and 770.4(c))	-0-
14. Administration -- Title I (Secs. 8 and 102(b)(1))	35,000
15. TOTAL	$ 435,143

*As defined in Sec. 3(4). This is your maintenance of effort project.
**Do not include these funds in your maintenance of effort for the Physically Handicapped.

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13)

State South Carolina

FY 89 Carryover
(Current FY allotment programmed for carryover)

III.F. Title III - Fiscal Breakdown (Provide estimated expenditures)

Grant Program Function or Activity	LSCA
1. Planning for Cooperative Library Networks (Sec. 302)	$
2. Establishing, Expanding and Operating Library Networks (Sec. 302)	240,000
3. Planning for Statewide Resource Sharing (Sec. 304)	
4. TOTAL	$ 240,000

OMB No. 1850-052[illegible]

Exp. Date 7/31/8[illegible]

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

Reporting FY 89

8. Specific Requirements Under The LSCA

MAINTENANCE OF EFFORT (MOE)

The level of State expenditures must be maintained (LSCA Sec.7(a)(2)), and local funds may not be used to offset a reduction in State funds (LSCA Sec. 7(a)(1)(B)).

Title I:

(a) Enter only those State and local expenditures which are under the LSCA program.

		Actual exp. 2nd preced. FY 87	Estimated exp. Current FY 89
i. State expenditures	a.	$ 5,083,303	b. $ 5,363,403
ii. Local expenditures	a.	$ (19,745,443)	b. $ (22,274,311)
iii. TOTAL	a.	$ 24,828,746	b. $ 27,637,714

(b) Enter the total actual expenditures from Federal, State, and local sources or any combination of these for State Institutional and Physically Handicapped Services (LSCA Sec. 103(3)).

		Actual exp. 2nd preced. FY	Estimated exp. Current FY
i. State Institutional Services	a.	$ 550,000	b. $ 550,000
ii. Physically Handicapped Services	a.	$ 473,548	b. $ 547,725

2. MAJOR URBAN RESOURCE LIBRARIES (MURL) MAINTENANCE OF SUPPORT (LSCA Sec. 103)

Enter the total Federal funds reserved for grants to all of the eligible MURLs.

Preceding FY	Current FY
$ -0-	$ -0-

3. ADMINISTRATION (LSCA Sec. 8)

	Estimated Expenditures
(a) LSCA Title I	$ 32,000
(b) LSCA Title II	$ -0-

4. TITLE II. CONSTRUCTION

(a) FEDERAL	
i. LSCA	$
ii. OTHER	$
iii. SUBTOTAL	$
(b) STATE	$
(c) LOCAL	$
(d) TOTAL (Add iii, (b) and (c))	$

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1989

LSCA STAFF RESPONSIBILITIES

Name and Title	Responsibility
Betty E. Callaham Director	Planning and administration
James B. Johnson, Jr. Deputy Director for Library Development	Planning, budgeting, administration; preparation of long-range program, annual program, annual reports; LSCA Title I, Library Interpretation
John H. Landrum Deputy Director for Library Services	LSCA Title III
Betty Q. Onley Business Manager	Budgeting, financial administration and reporting
Annette S. Stuck Senior Accountant	Financial records and reports

LSCA Project Officers*	Title I	
Marjorie A. Mazur Director of Technical Services	IIB.	Strengthening the State Library Agency
Margie E. Herron Director of Field Services	IIIA.	Field Services
Alice I. Nolte Field Service Librarian	IIIB. IIIE.	Career Education Library Development
Aileen P. Law Field Service Librarian	IIID.	Service to the Disadvantaged
Jane A. McGregor Field Service Librarian for Children's Services	IIIF.	Service to Children
Ronald E. Anderson Field Service Librarian for Adult Services	IIIG. IIIJ.	Film Program Service to the Elderly

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C 351 et seq., unless otherwise noted

Annual Program (Sec. 3(13))

State South Carolina

FY 89

IV. Certification of the Annual Program Under the LSCA

I CERTIFY that all of the information contained herein is correct to the best of my knowledge.	NAME OF STATE LIBRARY ADMINISTRATIVE AGENCY HEAD Betty E. Callaham, Director	SIGNATURE Betty E. Callaham	DATE OCT 19

Mail 2 sets of this application--1 set with original signature and 1 copy.

FISCAL YEAR 1988-89
SOUTH CAROLINA STATE LIBRARY
Library Services and Construction Act

Project	Budget
1989 FUNDS	
TITLE I - LIBRARY SERVICES:	
PROJECT I-A. General Administration	$ 35,000
PROJECT I-B. Library Interpretation	37,500
PROJECT II-A. General Operations	68,428
PROJECT II-B. Strengthening State Agency	105,000
PROJECT III-A. Field Services	42,291
PROJECT III-B. Career Education	35,000
PROJECT III-D. Service to Disadvantaged	110,000
PROJECT III-E. Library Development	321,870
PROJECT III-F. Service to Children	35,000
PROJECT III-G. Film Program	69,483
PROJECT III-H. Public Library Automation and Technology	43,000
PROJECT III-I. Literacy	50,000
PROJECT III-J. Service to the Elderly	30,000
PROJECT IV. Blind and Physically Handicapped	95,000
PROJECT V. Institutional Services	76,025
TOTAL TITLE I	$1,153,597
TITLE III - INTERLIBRARY COOPERATION:	
PROJECT I. Interlibrary Network	$ 269,981
TOTAL TITLE III	$ 269,981
TOTAL ALL TITLES (1989 FUNDS)	$1,423,578

South Carolina State Library
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1989

LSCA Project Officers*		Title I
Larry S. Freeman Field Service Librarian	IIIH.	Public Library Automation and Technology
Frances K. Case Director, Department for the Blind and Physically Handicapped	IV.	Service to the Blind and Physically Handicapped
Mark E. Pumphrey Institutional Library Consultant	III-I. V.	Literacy Institutional Library Services

LSCA Project Officers*		Title II
Margie E. Herron Director of Field Services	I.	Public Library Construction

LSCA Project Officers*		Title III
John H. Landrum Deputy Director for Library Services	I.	Interlibrary Network

*Plans, coordinates, and reports project at state level; supervises implementation, evaluation, and reporting at local level.

E: Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolin

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK	TITLE	PROJECT NO.
/X/	I	IA
/_/	III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)	3. TARGET AREA TO BE SERVED BY PROJECT
General Administration (Administration)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT	5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
1,155,073	Carryover from previous FY	32,000	XXXXXXXXXX	XXXXXXXXXX	32,000
	Current FY funds	35,000	XXXXXXXXXX	XXXXXXXXXX	35,000
	Total expenditures	67,000	64,038	-0-	131,038
	Carryover to next FY	35,000	XXXXXXXXXX	XXXXXXXXXX	35,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs.

South Carolina State Library
Fiscal Year 1989
Title I, Project IA.
General Administration

The purpose of this project is to administer the Library Services and Construction Act in South Carolina efficiently, economically, and effectively in order to fulfill the goals and objectives of the long-range and annual programs. As the chief instrument for the planning and implementation of the total LSCA program, the General Administration Project is directed toward the realization of the basic continuing goal of the program which "is to assure that comprehensive library services and resources are provided for the people of South Carolina and that every individual has adequate and timely access to library and information resources."

The project provides for the statewide planning and evaluation of library services and for administrative activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR. Major activities include, but are not limited to:

1. preparation and publication of:
   a. the Basic State Plan
   b. the long-range State Program for Library Development
   c. the annual program
2. evaluating, monitoring, and reporting of LSCA programs
3. activities of the LSCA Advisory Council
4. management of budget and records
5. dissemination of information concerning LSCA programs
6. staff participation in LSCA training programs convened by the Department of Education
7. negotiation of indirect cost rate
8. requirements of Single Audit Act

State funds will cover most staff costs, including salaries of professional and secretarial personnel attributable to the activities of the project. LSCA will be used to cover costs of equipment, supplies, printing, travel, communication, and contractual services attributable to the project. Administrative costs for the implementation of Title II will be charged to this project. Indirect costs claimed by the State are also attributable to General Administration. The State Library will investigate the possibility of creating a LSCA Coordinator position this year.

South Carolina State Library
Fiscal Year 1989
Title I, Project IA.
General Administration

The success of the project will be measured by:

1. approval by the State Library Board and LSCA Advisory Council of long-range plan and annual program

2. approval by Governor's Office (Grant Services) and the Joint Appropriations Review Committee of long-range plan and annual program

3. acceptance of the Basic State Plan, State Plan for Library Development, Annual Program, and annual reports by the LSCA Administrative Librarian

4. the extent to which LSCA funds are allocated, obligated, and expended for approved purposes within the established time frame

5. the successful implementation of individual projects set up under the Annual Program

6. the replacement of federal funds with local funds in projects established by LSCA grants

7. the replacement of federal funds with state funds where appropriate

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Annual Program (Sec.3(13))

State South Carolin

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK	TITLE	PROJECT NO
X	I	
X	III	IB

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)	3. TARGET AREA TO BE SERVED BY PROJECT
Library Interpretation (inadequately served)	Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT	5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
1,155,073	Carryover from previous FY	12,744	XXXXXXXXXX	XXXXXXXXXX	12,744
	Current FY funds	37,500	XXXXXXXXXX	XXXXXXXXXX	37,500
	Total expenditures	50,244	-0-	-0-	50,244
	Carryover to next FY	16,000	XXXXXXXXXX	XXXXXXXXXX	16,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

South Carolina State Library
Fiscal Year 1989
Title I, Project IB.
Library Interpretation

I. Objectives

The purpose of the Library Interpretation Project is to disseminate information concerning library service to the government and the public and to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strenghtens the State Library in order to meet the library needs of the inadequately served and unserved.

The project has eight objectives:

1. To encourage greater use of the State Library's facilities and resources by state government personnel.

2. To more fully inform the general public about the existing public and state institutional library services to encourage greater use of these library services by more and more people.

3. To promote a climate of public opinion and awareness favorable to library development, expansion, and improvement.

4. To reach the non-library user plus specific groups such as visually and physically handicapped, urban and rural disadvantaged, the illiterate, the elderly, and non-English speaking peoples with information about available library service.

5. To support a program of interlibrary cooperation which will assure a more efficient utilization of all library resources in the state, to increase awareness of the necessity of resource sharing, and to promote support for the South Carolina Library Network.

6. To support programs of other state agencies and other groups which will strengthen "the reading and learning experience" and offer the state's citizens continuing education, occupational, and informational opportunities through library resources.

7. To create awareness in and offer guidance toward sound county-level public relations programs for librarians, their staffs, their board members and "Friends" groups.

8. To support and publicize state and federal grant programs and special projects administered by the State Library.

II. Relationship To Long-Range Program

The project supports Objective 1 of Goal I of the Long-Range Program:

"To enhance the administrative, planning, and support capabilities required for statewide library development."

III. Activities To Be Used To Meet Objectives and Needs

The State Library contracts with a public relations firm to conduct a vigorous campaign to promote the use of libraries. Funding for this is a combination of Title I (Project IB) and Title III. Publicity will be developed for all major State Library programs, for each LSCA project, and for appropriate public and institutional library activities. Specific activities will include: (1) news releases, (2) feature articles, (3) broadcast announcements, (4) interviews, (5) folders, brochures, and booklists, (6) exhibits, signs, posters, displays, and presentations, and (7) special printed materials. All appropriate media will be utilized, including (1) newspapers, (2) radio, (3) television, (4) professional and corporate house organ publications, (5) national and regional media, and (6) statewide and regional meetings. No statistical projections can be made on the amount of publicity, which will be determined by the number and type of activities funded. Emphasis will be placed in FY 89 on promoting the South Carolina Library Network, the State Library itself, and the Library for the Blind and Physically Handicapped, initiatives begun in FY 88. New opportunities will be explored, as will new methodologies for promoting library service. A general library awareness campaign is planned for FY 89.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in South Carolina.

V. Method Of Evaluation

There can be no clear-cut cause/effect relationship between the amount of publicity library services receive and the number of people holding a library card or otherwise using public libraries. What can be measured is the number of releases prepared, number of times media use these releases, number of interviews given, etc. It is not possible to measure the attitude of the public vis-a-vis such publicity. Likewise it is difficult to determine if additional funding is the result of one particular event or the result of a carefully planned year around effort to promote libraries. In an effort to strengthen libraries the State

South Carolina State Library
Fiscal Year 1989
Title I, Project IB.
Library Interpretation

Library will endeavor to promote library services as vigorously as possible. This project will be monitored throughout the year and evaluated by the State Library staff in terms of the extent to which the objectives have been carried out and the degree to which state and LSCA programs have been supported by the project.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

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20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 89

1. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIA
/_/ III	

2. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project.

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

General Operations (Strengthening the State Library)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	45,091	XXXXXXXXXXX	XXXXXXXXXXX	45,091
Current FY funds	68,428	XXXXXXXXXXX	XXXXXXXXXXX	68,428
Total expenditures	113,519	833,566	-0-	947,085
Carryover to next FY	45,000	XXXXXXXXXXX	XXXXXXXXXXX	45,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIA.
General Operations

I. Objectives

The purpose of this project is to provide for the on-going operations of the State Library. This project strengthens the State Library in order to meet the library needs of the inadequately served and the unserved. Specific objectives are:

A. To administer the state program, with a state budget for matching purposes of some $5,123,599.

B. To provide the personnel, space, and supporting services required to implement the federal program.

C. To fulfill state regulations governing personnel administration, fiscal management including budgeting, accounting, reporting, auditing and procurement.

II. Relationship To Long-Range Program

The General Operations Project supports Goal I:

"To strengthen the State Library Agency for the purpose of providing library leadership and services."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to:

A. Fiscal operations - budgeting, accounting, reporting, auditing

B. Personnel administration - recruiting, orienting, training, supervising, evaluating

C. Maintenance and operation of buildings and equipment

D. Administration of State and Federal programs

IV. Key Libraries And Other Libraries Involved

South Carolina State Library

V. Method Of Evaluation

The operations of the State Library are monitored continuously by the Director, Deputy Directors, and Business Manager. All LSCA project staff make monthly reports on activities. Regular reviews by department heads, made quarterly or more often if needed, measure progress and evaluate activities. Monthly reports are made to the Library Board by the Director, and the Advisory Council meets quarterly to receive progress reports.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIA.
General Operations

The success of the General Operations Project is directly reflected by the success or failure of the individual programs conducted by the State Library, the cooperation of South Carolina libraries, and public response to library programs.

This activity covers state salaries of staff performing duties under other LSCA projects. Their performance will be evaluated under those projects.

ED Form Nos. 921-1, 921-2, and 915-1

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20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT No.
/X/ I	IIB
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Strengthening the State Library Agency

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	69,225	XXXXXXXXXX	XXXXXXXXXX	69,225
Current FY funds	105,000	XXXXXXXXXX	XXXXXXXXXX	105,000
Total expenditures	174,225	155,686	-0-	329,911
Carryover to next FY	70,000	XXXXXXXXXX	XXXXXXXXXX	70,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project strengthens the resources of the State Library, supplements and reinforces the resources of libraries throughout the state, and enhances public library access to the South Carolina Library Network by providing a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIB.
Strengthening the State Library Agency

I. Objectives

1. To strengthen the resources of the State Library.

2. To supplement and reinforce the resources of libraries throughout the state.

3 To enhance public library access to the South Carolina Library Network.

II. Relationship To Long-Range Program

The Strengthening the State Library Agency Project supports Goal I of the Long-Range Program:

> "To strengthen the State Library Agency for the purpose of providing statewide library leadership and services",

specifically Objective 2:

> "To provide a comprehensive collection of materials necessary to meet the Library's responsibilities as the central information resource for libraries of the state, as well as State government."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to, the following:

1. Select, acquire, process and catalog 8,000 books, 22,500 state and federal documents, 2,300 periodical subscriptions, 500 reels of microfilm, 20,000 microfiche, plus filmstrips, maps, cassettes, records, and miscellaneous materials.

2. Maintain a collection of 205,000 books, 247,000 documents, 380,000 microfiche, plus periodicals, microfilm, etc.

3. Maintain the database of all State Library holdings and other holdings added to the State Library's database.

4. Provide funds to enhance public library access to the South Carolin Library Network.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and other libraries of South Carolina.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIB.
Strengthening the State Library
Agency

V. Method Of Evaluation

The project will be monitored daily by the Director of Technical Services, with monthly progress reports on orders, acquisitions, and expenditures. The success of the project will be measured by the percentage of the budgeted funds that are expended for the purpose allocated within the fiscal year and by the number of items made available to the public as projected in Item III. The value of the project is demonstrated by the use made of the Interlibrary Loan collection (see Title III Program).

Until such time as adequate state funding for materials is available LSCA will be used to develop the State Library's materials collections. The FY 89 state budget provides $134,000 for materials, as well as $100,000 in non-recurring funds.

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Annual Program (Sec.3(13))

State South Carolir

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK	TITLE	PROJECT N.
/X/	I	IIIA
/7/	III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the projec

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Field Services (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	32,700	XXXXXXXXXXX	XXXXXXXXXXX	32,700
Current FY funds	42,291	XXXXXXXXXXX	XXXXXXXXXXX	42,291
Total expenditures	74,991	3,289,378	(21,454,311)	24,818,680
Carryover to next FY	33,291	XXXXXXXXXXX	XXXXXXXXXXX	33,291

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to expand and improve public library services throughout the State, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens by providing consultant services for public, institutional, and other libraries of South Carolina.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIA.
Field Services

I. Objectives

The purpose of this project is to extend and improve public library service throughout the state and to implement the State Plan at the local level. Specific objectives of the project are:

A. To improve existing library services in all counties and regions by means of advice and assistance to public librarians and library boards.

B. To encourage public libraries to work toward state and national standards for good library service by adopting efficient practices of organization and administration.

C. To plan and develop improved public library services in areas having inadequate service through special projects such as pilot or demonstration projects.

D. To promote the consolidation of inadequate library systems into larger units of service.

E. To create an understanding of public library service and its objectives by educating trustees, local government officials, and citizens as to what good library service is and to encourage active support and promotion of libraries by trustees, Friends of the Library organizations, and other groups.

F. To provide information concerning the work and objectivies of the South Carolina State Library.

G. To obtain strong public support for South Carolina's program of library service on a local and statewide basis in order to secure increased financial support from local and state sources.

H. To promote implementation of the State Program for Library Development (long-range plan).

II. Relationship To Long-Range Program

The Field Services Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens"; and

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIA.
Field Services

Objective 3 of Goal I:

"To provide consultant services for public, institutional and other libraries of South Carolina."

III. Activities To Be Used To Meet Objectives And Needs

A. Advising and assisting the public library systems of South Carolina in overcoming local problems.

1. Work with professional librarians: Act as liaison between the State Library and librarians; interpret the objectives and programs of the State Library; and maintain good public relations. Field Staff members will visit each library at least four times a year. Total visits will be approximately 250. They will also maintain contact with the Association of Public Library Administrators, attending their meetings and serving as liaison to their committees.

2. Work with inexperienced and untrained librarians: Provide in-service training and close supervision; explain the programs and objectives of the State Library; assist with budget preparation, planning and, if necessary, supervising major tasks, such as weeding, reclassifying, etc.; encourage librarians to publicize services of the library and to devote more effort to public relations. In FY 89 it is anticipated that there will be seven new administrators to orient.

3. Work with library boards: Represent the State Library at local board meetings; support budget requests; explain State Aid requirements, special contracts and agreements, State Library projects and legislation; assist in developing plans for improved library services; encourage cooperation with neighboring library systems where appropriate; provide in-service training using Trustee Handbook. General consultants will attend at least one board meeting in each of the 39 library systems during the year as mandated by State Aid Regulations. The Director and Deputy Director for Library Development will also attend board meetings. A project to develop a video on trustee responsibilities will be explored with ETV.

4. Work with the public: Meet with local organizations to provid information concerning public library service and its development through talks, exhibits, and distribution of publicity materials; talk with community leaders and key individuals about library service; interpret state and local library programs to patrons, support the organization and activites of Friends of Libraries groups.

B. Planning, monitoring, and evaluating LSCA Title I projects involving grants estimated at $579,870.

C. Assisting in the administration of per capita State Aid totaling $3,124,024 to county and regional libraries.

D. Compiling and publishing public library statistical reports with rankings, comparisons, and other data needed for planning purposes.

E. Administering "mini grants" whereby small items of equipment or material are provided to all public libraries (and sometimes institutional libraries) when it is more economical and efficient to handle orders, distribution, and payment from the State Library or by which libraries may be assisted in initiating new and innovative programming.

F. Assisting public libraries implement the Public Library Association's planning process. The Public Library Association's Planning and Role Setting for Public Libraries: A Manual of Operations and Procedures and the second edition of Output Meassures for Public Libraries were distributed to public libraries. Grants to public libraries to begin the planning process may be made from this project.

G. Assisting the South Carolina Library Association and other professional organizations by encouraging trustees, librarians, and staff members to join associations and by stressing attendance at meetings and participation in activities of the associations.*

H. Employing an Administrative Specialist to provide clerical support to the Field Services Staff.

I. Providing In-WATS telephone line from public and institutional libraries to use to contact consultant staff. This provides a means for libraries to seek advice on problems before they get out of hand.

J. Providing support services such as travel, printing, supplies, etc.

K. Supporting the "Let's Talk About It" project in South Carolina public libraries.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and the 39 county and regional library systems.

*No state or federal funds proposed for this project will be expended for this purpose.

V. Method Of Evaluation

The Field Service Librarians, who will be responsible for implementing this project, will report to the Director of Field Services on all activities in their assigned counties by means of (1) written field reports, (2) monthly reports, (3) staff meetings and (4) annual LSCA project reports -- and by special conferences as needed. On-site observation of projects will be made by Field Service Librarians as they make field trips to their assigned counties during the year and/or by the project director.

To a large extent, the success of the project will be determined by how successful local libraries are in achieving the goals and objectives spelled out in 1981 Standards for South Carolina Public Libraries, revised in 1987. Particular interest will center on activities listed in III above.

To determine what degree of progress has been made toward reaching these Standards, the following areas will be examined closely.

1. Local Library Support
2. Materials
3. Personnel
4. Physical Facilities
5. Organization

The following will be used to demonstrate the overall success or failure of the project:

-- Number of field trips made by Field Staff during the year.

-- Number of library systems served.

-- Number of local library board meetings attended.

-- Number of new administrators provided orientation.

-- Number of LSCA projects supervised and total amount of those federal library projects.

-- Number of LSCA projects continued with local support.

-- Total amount of local library budgets.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIA.
Field Services

-- Total amount of state grants-in-aid administered to county and regional library systems.

-- Number of times the Field Staff represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other state and local agencies.

-- Number of instances in which the Field Staff provided training, placement, and training services for public libraries.

-- Publication of public library statistical summary.

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OMB No. 1850-0528

Exp. Date 7/31/89

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Annual Program (Sec.3(13))

State South Carolir

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT N
/X/ I	
/_/ III	IIIB

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Career Education (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	7,500	XXXXXXXXXXX	XXXXXXXXXXX	7,500
Current FY funds	35,000	XXXXXXXXXXX	XXXXXXXXXXX	35,000
Total expenditures	42,500	-0-	-0-	42,500
Carryover to next FY	10,000	XXXXXXXXXXX	XXXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIB.
Career Education

I. Objectives

1. To improve library service through training of public and institutional library personnel at all levels and to provide for better informed public library trustees.

2. To provide for State Library sponsored workshops to meet specific needs.

3. To support a comprehensive continuing education program for South Carolina library personnel through cooperation with the USC College of Library and Information Science, the South Carolina Library Association, and other professional groups.

4. To encourage graduates of the USC/CLIS to accept employment in South Carolina libraries through meaningful work-study experience in state/public library service.

II. Relationship to Long-Range Program

The Career Education Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at the State level programs and functions which cannot be handled economically or effectively by individual libraries", and

Objective 3 of Goal IV:

> "To provide continuing education opportunities."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include the following:

1. Notification of continuation of scholarships will be published annually in News for South Carolina Libraries.

2. Information on conferences and seminars will be distributed to professional personnel. They may apply for assistance to attend conferences or workshops in areas related to purposes of LSCA which would be of benefit to them and their library systems.

3. Grants will be offered library staff members and trustees for courses, workshops, conferences, and other learning opportunities in areas related to purposes of LSCA. Non-professional personnel may receive grants for workshops, undergraduate academic courses in librarianship, or up to twelve hours of graduate credit in library

science if the courses support job assignments. For professional librarians and trustees, grants may be awarded for any continuing education activity which will contribute to improved job performance.

4. The State Library will cooperate with the USC College of Library and Information Science and professional organizations in planning, implementing, and/or financing continuing education programs of general interest to public and institutional librarians and library trustees.

5. The State Library will work with a committee of the Association of Public Library Administrators to identify long-range continuing education needs of public libraries.

6. Through a contractual agreement with USC/CLIS, one or more graduate library students may be provided work-study experience at the State Library or in a public library in order to introduce the student to library service opportunities in South Carolina.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all public and institutional libraries in the state.

V. Method Of Evaluation

The project will be monitored by the Field Staff. Public libraries which employ individuals receiving grants must meet all requirements for State Aid. All grant recipients will submit a written evaluation report on the information acquired to the State Library, which may request an oral report be given to the Association of Public Library Administrators and/or other appropriate professional groups. The project will also be evaluated on:

(1) The successful allocation, obligation, and expenditure of LSCA funds approved for the project in FY 89.

(2) The successful implementation of the scholarship grant workshop and/or travel grant program.

(3) The subsequent improvement in library service as measured by administrators' assessment of staff performance or by general observation.

(4) The number of people receiving continuing education under this project.

(5) The number of continuing education opportunities made available under this project.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/90

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	IIID
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to the Disadvantaged

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

12,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	118,721	XXXXXXXXXXX	XXXXXXXXXXX	118,721
Current FY funds	110,000	XXXXXXXXXXX	XXXXXXXXXXX	110,000
Total expenditures	228,721	-0-	(100,000)	328,721
Carryover to next FY	50,000	XXXXXXXXXXX	XXXXXXXXXXX	50,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIID
Service to the Disadvantaged

I. Objectives

The purpose of this project is to extend and improve library service to the disadvantaged segment of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, maintain or expand programs of service for the disadvantaged with emphasis upon innovative outreach activities.

B. To promote mutual cooperation between libraries and other state and local agencies serving the disadvantaged.

C. To assist county library systems to develop minimum levels of service and financial support prerequisite for outreach services.

D. To provide adequate access to library service for the disadvantaged in rural and other isolated areas by strengthening and expanding library extension programs.

II. Relationship To Long-Range Program

The Service to the Disadvantaged Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Planning, gaining support for, and implementing at least one new project to assist a county library system to develop a minimum level of service and financial support prerequisite for outreach services.

B. Planning, gaining support for, and implementing projects in the areas of children's services and services to the rural disadvantaged.

C. Conferences with representatives of other state and local agencies serving the disadvantaged to exchange information and coordinate activities.

D. Collecting and disseminating information from state and national programs and organizations.

E. Developing bookmobile service. Over the past several years twelve library systems received grants to purchase bookmobiles. In FY 89 these and other libraries will work towards upgrading bookmobile service, one of the prime means of delivering library service to South Carolina's disadvantaged population.

IV. Key Libraries And Other Libraries Involved

The following county and regional libraries are eligible to apply for sub-grants from the South Carolina State Library based on poverty level. Priority will be in this order:

1. Counties with over 25% disadvantaged population.

2. Counties with over 15% disadvantaged population.

3. Counties with over 20,000 disadvantaged but under 25% disadvantaged population.

	Total Population	Population with Income Below Poverty Level	
Aiken-Bamberg-Barnwell-Edgefield	161,139	26,646	17%
Allendale-Hampton-Jasper	43,363	12,656	29%
Beaufort	65,364	9,751	15%
Calhoun	12,206	2,683	22%
Charleston	276,712	46,233	17%
Chester	30,148	4,840	16%
Chesterfield	38,161	7,418	19%
Clarendon	27,464	7,985	29%
Colleton	31,776	8,125	26%
Darlington	62,717	14,271	23%
Dillon	31,083	9,239	30%
Fairfield	20,700	4,517	22%
Florence	110,163	23,263	21%
Georgetown	42,461	9,173	22%
Greenville	287,895	33,012	11%
Horry	101,419	17,949	18%
Kershaw	39,015	6,347	16%
Lee	18,929	5,719	30%
McCormick	7,797	2,058	26%
Marion	34,179	8,913	26%
Marlboro	31,634	7,722	24%
Newberry-Saluda	47,392	7,379	16%
Orangeburg	82,276	21,110	26%

Richland	269,572	36,121	13%
Spartanburg	203,023	27,071	13%
Sumter	88,243	20,029	23%
Williamsburg	38,226	10,663	28%
Total	2,203,057	390,893	

V. Method Of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged directly in working with the disadvantaged, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Staff in terms of the following criteria:

1. The individual objectives established by each library.
2. The number of disadvantaged reached.
3. The percentage of the target group reached.
4. The methods used by libraries to make their services accessible to the disadvantaged.
5. The method for publicizing programs and services for the disadvantaged. All publicity must cite LSCA funding administered by the South Carolina State Library as a source of funding.
6. The suitability of materials selected for the program.
7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.
8. The involvement of groups and agencies within the community already working with the disadvantaged.
9. Comparison of project with similar projects in other states.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/90

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolin

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK	TITLE	PROJECT NO
/X/	I	IIIE
/_/	III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Library Development

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,073,124

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	21,737	XXXXXXXXXX	XXXXXXXXXX	21,737
Current FY funds	321,870	XXXXXXXXXX	XXXXXXXXXX	321,870
Total expenditures	343,607	-0-	(600,000)	943,607
Carryover to next FY	15,000	XXXXXXXXXX	XXXXXXXXXX	15,000

4. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIE.
Library Development

I. Objectives

The purpose of the Library Development Project is to strengthen and improve the state's total public library program by enabling individual library systems to improve or extend services in areas of demonstrated need. Specific objectives are:

A. To insure a good level of service throughout the entire service area through the improvement of headquarters, branches, and bookmobile service.

B. To provide staff adequate in numbers and training to meet the varied and changing demands of service.

C. To provide library collections (in number, quality, and diversity) to meet the information needs of the library public.

1. To strengthen basic book collections.

2. To assist libraries in building essential non-print media collections.

3. To strengthen print and microfilm collections of periodicals.

D. To provide the library equipment (such as copiers, microfilm readers, AV, etc.) necessary for good library service.

E. To extend library services of all kinds to groups and individuals presently unreached or inadequately served (disadvantaged, elderly, handicapped, illiterate, limited English-speaking, rural, etc.). This may be undertaken separately or in conjunction with Title I, Projects IIID, III-I, or IIIJ.

F. To enable library systems to investigate the possibilities of automation and when ready to meet the initial costs of implementing automated acquisitions, cataloging, or circulation services. This may be undertaken separately or in conjunction with Title I, Project IIIH or Title III, whichever is more appropriate.

G. To enable library systems to engage in long-range planning activities, such as needs assessments, identifying resources required and evaluating activities and programs. ALA's Planning Process is a possible vehicle for such planning. This may be undertaken separately or in conjunction with Title I, Project IIIA.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIE.
Library Development

II. Relationship To Long-Range Program

The Library Development Project supports Goal II of the Long-Range Program:

> "To expand and improve public library services throughout the state, providing access for every resident, so as to further the educational, vocational, economic, and cultural enrichment of all citizens."

III. Activities To Be Used To Meet Objectives and Needs

Activities will involve the planning, funding, and monitoring of the projects of the 33 participating libraries. Subgrants of twelve cents per capita, as shown in Part IV, will be made on the basis of population served -- provided that no grant shall exceed $25,000 nor be less than $3,000.

Local projects will include but not be limited to the following activities:

A. Strengthening existing library programs such as adult services, services to children, reference service, bookmobile and branch library services.

   1. By adding trained personnel.

   2. By adding resources to support these programs.

B. Extending service to new groups (elderly, illiterate, disadvantaged, handicapped, rural, or other unreached segments of the population) by a variety of outreach methods.

   1. Bookmobile programs.

   2. Deposit collections in agencies, organizations, institutions used by these groups.

   3. Innovative and/or experimental programs for the incarcerated, those in nursing homes, adult education groups, day care centers, those in business and industry, etc. Institutions receiving such service are locally suppported.

C. Expanding, improving, or maintaining the resources of libraries.

   1. By purchase of new books or rebinding of worn ones.

2. By purchase of AV materials and other essential non-print media collections.

3. By contracting for on-line database services.

4. By purchase or lease of library equipment.

5. By encouraging the development of information and referral programs.

D. Implementing programs of publicity to keep the public informed about the acquisition of materials and equipment, the employment of additional personnel, and the extension of services made possible by the project. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

E. Meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor activities of the project.

F. Planning and/or implementing automation activities.

G. Applications for subgrants are reviewed for compliance with LSCA, the regulations, and EDGAR by the State Library Staff.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Project IIIE grant a public library must first qualify for State Aid by meeting state regulations, employ a professionally trained librarian and, meet minimum per capita local support for participation in this LSCA grant program. Per capita support for FY 89 must be $3.90 or greater. Libraries not qualifying will be targeted for Service to the Disadvantaged grants.

The South Carolina State Library will make sub-grants to the following county and regional libraries:

Participating Library	Sub-Grant No.	Population	Amount of Grant @ Twelve Cents Per Capita
Abbeville-Greenwood (only Greenwood qualifies)	1	57,847	$ 6,941.64
Aiken-Bamberg-Barnwell-Edgefield	2	161,139	19,336.29
Allendale-Hampton-Jasper (only Allendale & Jasper qualify)	3	25,204	3,024.48

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIE.
Library Development

Participating Library	Sub-Grant No.	Population	Amount of Grant @ Twelve Cents Per Capita
Anderson	4	133,235	$ 15,988.20
Beaufort	5	65,364	7,843.68
Berkeley	6	94,727	11,367.24
Charleston	8	276,712	25,000.00*
Cherokee	9	40,983	4,917.96
Chester	10	30,148	3,617.76
Clarendon	12	27,464	3,295.68
Colleton	13	31,776	3,813.12
Darlington	14	62,717	7,526.04
Dillon	15	31,083	3,729.96
Dorchester	16	58,761	7,051.32
Fairfield	17	20,700	3,000.00*
Florence	18	110,163	13,219.56
Georgetown	19	42,461	5,095.32
Greenville	20	287,895	25,000.00*
Horry	21	101,419	12,170.28
Kershaw	22	39,015	4,681.80
Lancaster	23	53,361	6,403.32
Laurens	24	52,214	6,265.68
Lexington	26	140,353	16,842.36
Marion	28	34,179	4,101.48
Marlboro	29	31,634	3,796.08
Oconee	31	48,611	5,833.32
Orangeburg	32	82,276	9,873.12
Pickens	33	79,292	9,515.04
Richland	34	269,572	25,000.00*
Spartanburg	35	201,861	24,223.32
Sumter	36	88,243	10,589.16
York	39	106,720	12,806.40
GRAND TOTAL		2,888,129	$321,869.61

*Counties with per capita amounts above maximum $25,000 or below minimum of $3,000.

V. Method Of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: legality, goal-relationship, feasibility, population served, replicability, local management capacity, and need. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant

recipients themselves will help evaluate the program in which they participate by submitting regular reports on expenditures and annual self-evaluations.

The success of the Library Development Project is directly reflected by how successful the local libraries are in implementing their individual projects and in reaching the objectives stated in each county's project proposal. The State Library Field Staff will evaluate each of the local projects in terms of the following:

1. The individual objectives established by each library.
2. The percentage of the target group reached.
3. The number of disadvantaged reached.
4. The method(s) of publicizing the project.
5. The number of services continued with local funds once LSCA funds are not available.

Statewide, the success or failure of the project will be determined by progress made toward achieving the minimum goals and objectives for library services set forth in the South Carolina Program for Library Development and in Standards for South Carolina Public Libraries. To determine the degree of progress made toward reaching the goals spelled out in these standards, the following areas will be examined and statistics given to support progress made in any of the areas.

1. Public Library Resources.
2. Library Personnel.
3. Public Services Program.
4. Public Library Support.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/[illegible]

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolir

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK TITLE	PROJECT NO
/X/ I	IIIF
/_/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to Children (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

303,335

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	2,729	XXXXXXXXXX	XXXXXXXXXX	2,729
Current FY funds	35,000	XXXXXXXXXX	XXXXXXXXXX	35,000
Total expenditures	37,729	27,260	(10,000)	74,989
Carryover to next FY	13,000	XXXXXXXXXX	XXXXXXXXXX	13,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

Since children are inadequately served, the purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIF.
Service to Children

I. Objectives

The purpose of this project is to improve the quality, extent, and scope of library service to children throughout the state. Specific objectives of the project are:

A. To provide guidance and assistance to public libraries in the development and provision of library service to children.

B. To promote cooperation* among all types of libraries serving children and to coordinate activities with other agencies concerned with the child's welfare.

C. To develop in library staff, governing bodies, and the community an understanding of the scope of public library service to children and an appreciation of its potential role in the education and social development of children.

II. Relationship To Long-Range Program

The Service to Children Project supports Objectives 3 and 4 of Goal I:

"To provide consultant services for public, institutional,** and other libraries of South Carolina" and

"To centralize at the state level programs and functions which cannot be handled economically or effectively by individual libraries."

III. Activities To Be Used To Meet Objectives And Needs

The project enables the State Library to support the work of the Field Service Librarian for Children's Services who will:

A. Work with library administrators and children's librarians in planning, developing, and upgrading children's services. The Children's Consultant will visit each of the 39 library systems at least once per year. Attention will be focused on orienting new staff, and on evaluating and improving collections of materials for children, on planning for outreach to unserved children and for meeting informational and recreational needs of children and those who work with them. An advisory committee of children's librarians and directors

*This is an awareness program, not a Title III activity.
**Time spent with institutions is minimal.

will meet at least 3 times a year to advise on priorities and programs to begin work on guidelines for youth services in South Carolina.

B. Develop continuing education programs for children's services personnel. A workshop on collection development and programming for young adults will be planned. A two-day workshop on children's literature will be provided, including a session on the Black experience.

C. Coordinate a statewide summer reading program in FY 89.

D. Assist the Field Service Librarian for Adult Services with the selection and programming of children's films.

E. Participate in the activities and programs of professional library and related organizations. Through this activity the Children's Consultant is able to establish liaison with state and local agencies serving children and to encourage communication and cooperation between school, public, and other libraries serving children.

F. Assist in monitoring and evaluation of all LSCA projects involving service to children.

G. Coordinate and promote use of the Early Childhood Media Clearinghouse which maintains a listing of media held by state agencies on early childhood which are available on loan to individuals and groups. This is a state priority.

H. Coordinate South Carolina's participation in the ALA follow-up campaign to "The Best Gift You'll Ever Give Your Child - A Library Card" and the proposed 1989 Year of the Young Reader campaign.

I. Collaborate and partially fund with the Richland County Public Library and the University of South Carolina, College of Library and Information Science to plan and carry out the third annual storytelling event, "A Baker's Dozen." Based upon the traditional storytelling philosophy of Augusta Baker, USC's Storyteller in Residence, the event will feature nationally known storytellers, a lecture by a well-known children's author, a storytelling workshop, and story times for children and families.

J. Participate with University of South Carolina College of Library and Information Science in planning and implementing a campaign to promote reading aloud to children. The College has received a small NEH grant for development of materials. Regional meetings are planned to introduce the campaign and county libraries, schools and community groups will be involved.

IV. Key Libraries And Other Libraries Involved

The key libraries involved in the project will be the South Carolina State Library and all county and regional public library systems as well as libraries of state institutions serving children and young people.

V. Method Of Evaluation

The Field Service Librarian for Children's Services will report to the Director of Field Services by means of (1) written field reports, (2) monthly reports, and (3) annual LSCA project reports -- and by conferences as needed.

To a large extent, the success of the project will be determined by how successful local libraries are in meeting their goals and objectives for children's services.

To determine what degree of progress has been made toward reaching these Standards, the following aspects of children's services in local libraries will be examined closely:

1. Administration
2. Personnel
3. Services and Programs
4. Materials
5. Physical Facilities

The following will be used to evaluate this project:

-- Number of field trips made during the year

-- Number of library systems served

-- Number of projects and activities initiated

-- Number of workshops and training programs planned and carried out

-- Number of library staff members attending workshops and training programs

-- Use of children's films

-- Use of materials in Early Childhood Media Collection

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIF.
Service to Children

-- Number of children's films purchased

-- Number of times the Field Service Librarian for Children's Services represented the State Library at local, state, and national conferences, workshops, professional associations, civic organizations, or other state and local agencies

-- Number of libraries and children participating in the statewide summer reading club

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/90

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THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK	TITLE	PROJECT NO.
X	I	
	III	IIIG

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Audio-Visual Program (Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	36,112	XXXXXXXXXX	XXXXXXXXXX	36,112
Current FY funds	69,483	XXXXXXXXXX	XXXXXXXXXX	69,483
Total expenditures	105,595	8,380	-0-	113,975
Carryover to next FY	10,000	XXXXXXXXXX	XXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to provide an additional source of information for library users by building a collection of audio-visual materials of cultural and entertainment value for both adults and children which supplements the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIG.
Audio-Visual Program

I. Objectives

1. To provide an additional source of information for library users by building a collection of audio-visual materials of cultural and entertainment value for both adults and children.

2. To supplement and to reinforce the resources of public and state institutional libraries throughout the state, thereby enabling them to meet the informational needs of their patrons.

3. To aid public and state institutional libraries in the utilization of this collection.

II. Relationship To Long-Range Program

The Audio-Visual Program Project supports Objective 4 of Goal I of the Long-Range Program:

> "To centralize at state level programs and functions which cannot be handled economically or effectively by individual libraries."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include, but not be limited to, the following:

1. Preview films, video tapes, and other audio-visual materials deemed appropriate and add at least 100 titles to the collection, 50 of which will be children's titles.

2. Maintain a collection of 2,800 items, including housing, booking, shipping, cleaning, and inspecting them.

3. Publish a quarterly AV newsletter, which will list new acquisitions, promote specific titles, and discusss programming ideas.

4. The State Library will sponsor training opportunities as needed for public and state institutional libraries participating in the Audio-Visual Program.

5. The Field Service Librarian for Adult Services will make at least 25 field trips throughout the state to help local public and state institutional librarians plan programs utilizing State Library films, and to assist in the expanded film service to groups and organizations.

6. Publish a revised edition of the catalog of audio-visual materials for public and institutional libraries.

7. Sponsor four one-day film workshops for public and institutional libraries.

8. Promote PR kits to facilitate programming of 16mm films in public libraries.

9. Continue to process, house, maintain, and circulate audio-visual materials for (a) SCETV (programs on child care) and (b) materials which support the work of the South Carolina Literacy Association.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all public and state institutional libraries of South Carolina.

V. Method Of Evaluation

This program will be monitored continuously by the Director of Field Services and the Field Service Librarian for Adult Services. Field visits throughout the state will be made by the Field Service Librarian for Adult Services and the Field Service Librarian for Children's Services to aid individual public and state institutional libraries to plan use of the collection. Quarterly reports will be submitted by public and state institutional libraries participating in the program and will include statistics vital to the evaluation of the Audio-Visual Program. The success of the Audio-Visual Program will be reflected by the cooperation of South Carolina public and state institutional libraries participating in the program together with public response to their participation.

The project will be evaluated in terms of:

(1) The number of libraries participating in the program.

(2) The number of materials acquired and circulated.

(3) The number of library patrons reached.

(4) The critical evaluation of materials in the collection by librarians and patrons.

(5) The number of field trips made by the Field Service Librarian for Adult Services.

(6) The number of people attending continuing education activities.

(7) The number of newsletters published.

(8) The number of civic groups and community organizations participating in the audio-visual program through county libraries.

(9) The number of day care centers reached.

(10) The publication of the revised edition of the catalog of audio-visual materials for public and institutional libraries.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

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Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Caroli:

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK TITLE	PROJECT N.
/X/ I	IIIH
/7/ III	

.. NAME (Identify if State agency, regional or local library, organization or institution that will administer the projec:

South Carolina State Library

.. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Public Library Automation and Technology
(Serving the inadequately served)

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

.. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

150,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	35,019	XXXXXXXXXXX	XXXXXXXXXXX	35,019
Current FY funds	43,000	XXXXXXXXXXX	XXXXXXXXXXX	43,000
Total expenditures	78,019	-0-	(50,000)	128,019
Carryover to next FY	5,000	XXXXXXXXXXX	XXXXXXXXXXX	5,000

o. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIH.
Public Library Automation
and Technology

I. Objectives

The purpose of the Public Library Automation and Technology Project is to allow public libraries to take advantage of the benefits of technological developments to better serve their patrons. Specific objectives are:

A. To determine the feasibility of library automation projects.

B. To test and evaluate hardware, software, and services provided by automation vendors and utilities to determine the systems best suited for libraries of various sizes.

C. To encourage adherence to standards in database development and communication protocols necessary to ensure compatibility with state and national planning and to make possible on-line communication among libraries.

D. To encourage county support for technological enhancements of library services by providing incentive grants for feasibility studies, consultants, or start-up costs.

E. To enhance public library access to South Carolina Library Network.

II. Relationship To Long-Range Program

The Public Library Automation and Technology Project supports Objective 2 of Goal II of the Long-Range Program:

> "To provide incentive grants to public libraries for services and activities which support state and LSCA priorities, including personnel, collection development, and equipment."

III. Activities To Be Used To Meet Objectives And Needs

Activities will involve planning, funding, monitoring, and evaluating the projects of the participating libraries. Grants will be made based on proposals received, but generally will fall in the $5,000 - $10,000 category.

Local projects will include but not be limited to the following activities:

A. Feasibility studies

B. Consultant fees

C. Information and Referral Services

D. Incentive grants for implementing projects to automate library activities such as circulation control, acquisitions, cataloging, serials control, newspaper indexing, business functions, etc. Funds will be available for feasibility studies, consultant fees, and/or actual implementation of automated activities.

E. Funds will also be available to pay prorated charges for public libraries to access the South Carolina Library Network.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Project IIIH grant a public library must first qualify for State Aid by meeting state regulations, employ a professionally trained librarian, and meet minimum per capita local support for participation in this LSCA grant program ($3.90 per capita).

The South Carolina State Library will make grants to qualifying libraries.

V. Method Of Evaluation

Proposals for grants-in-aid under this project will be evaluated and approved on the basis of the following criteria: relationship to project goals, feasibility, appropriateness of activity to level of library development, local management capability, need, and evidence of continued local support. Local projects will be monitored very closely by the State Library Field Staff via frequent field trips, consultations with local librarians, and periodic evaluations of the project programs. Grant recipients themselves will help evaluate the programs in which they participate by submitting regular reports on expenditures and annual self-evaluations.

Results of all studies and evaluations will be made available to other libraries considering similar activities. Libraries receiving grants will agree to allow representatives of other libraries to observe and study projects on site.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0028

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
/X/ I	III-I
/7/ III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Literacy

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

10,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	86,500	XXXXXXXXXX	XXXXXXXXXX	86,500
Current FY funds	50,000	XXXXXXXXXX	XXXXXXXXXX	50,000
Total expenditures	136,500	-0-	(50,000)	186,500
Carryover to next FY	25,000	XXXXXXXXXX	XXXXXXXXXX	25,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the illiterate segment of the population not heretofore reached, or previously given very limited service.

South Carolina State Library
Fiscal Year 1989
Title I, Project III-I.
Literacy

I. Objectives

The purpose of this project is to develop, extend and improve library service to the illiterate and functionally illiterate segments of the population not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, implement, and evaluate library literacy programs to combat the problem of illiteracy.

B. To promote mutual cooperation between libraries and other state and local agencies serving the illiterate and functionally illiterate.

II. Relationship To Long-Range Program

The Literacy Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Planning, funding, and monitoring on-going library services to the illiterate.

B. Planning, graining support for, and implementing at least ten new literacy projects in libraries. Activities may include:

1. For literacy students

   a. Provision of self-help materials
   b. Provision of adult new reader materials
   c. Provision of reading guidance
   d. Library programming geared to "adult new readers"
   e. Promotion of regular use of the library

2. For literacy tutors

   a. Provision of sample materials-demonstration collection
   b. Provision of space
   c. Promotion of regular library use
   d. Library tours

e. Provision of reading guidance through newsletters, booklists, etc.
f. Cooperation with local literacy councils and school districts

C. Conducting or attending meetings and conferences with library boards, administrators, and staff to explain needs, plan programs, and monitor libraries activities in service to the illiterate and functionally illiterate.

D. Maintaining communication with the Governor's Initiative for Workplace Excellence and other interagency groups working with literacy.

E. Maintaining close working relationship with the South Carolina Literacy Association, Assault on Illiteracy Program (AOIP) and other private, non-profit initiatives.

F. Conducting or attending conferences with representatives of other state and local agencies serving the illiterate and functionally illiterate to exchange information and coordinate activities.

G. Updating the 1987 Publication, Bibliography of Literacy Resources.

H. Administering LSCA Title VI grant and/or assisting local libraries with their grants.

NOTE: Projects will be considered which provide public library services to the illiterate or functionally illiterate, or where the public library is an integral part of a cooperative community-based program. Funds will not be available for on-going expenses or operating an existing program.

IV. Key Libraries And Other Libraries Involved

	Pop. 25 Years & Over	8 Years or Less Education	Pop. 18 Years & Over	5 Years or Less Education
Abbeville-Greenwood	47,118	14,136	57,210	3,539
Aiken-Bamberg-Barnwell-Edgefield	90,724	24,573	110,615	6,615
Allendale-Hampton-Jasper	23,526	8,341	28,468	3,530
Anderson	78,815	23,052	94,557	5,529
Beaufort	31,838	5,038	47,176	1,980
Berkeley	47,479	9,442	61,054	2,404
Calhoun	6,767	2,056	8,277	630
Charleston	147,099	28,727	199,423	8,379
Cherokee	23,601	7,991	28,283	1,971

South Carolina State Library
Fiscal Year 1989
Title I, Project III-I.
Literacy

	Pop. 25 Years & Over	8 Years or Less Education	Pop. 18 Years & Over	5 Years or Less Education
Chester	17,353	6,015	20,794	1,533
Chesterfield	21,523	7,889	25,890	2,440
Clarendon	14,785	5,490	18,294	2,012
Colleton	17,840	5,181	21,438	1,614
Darlington	34,557	10,742	41,987	3,549
Dillon	16,040	6,037	19,873	2,016
Dorchester	31,406	6,219	38,593	1,997
Fairfield	11,441	4,085	13,936	1,394
Florence	60,997	15,967	74,624	5,379
Georgetown	22,774	6,958	27,883	2,641
Greenville	167,574	37,333	206,990	9,187
Horry	57,088	12,748	70,929	3,618
Kershaw	22,265	6,618	26,755	1,813
Lancaster	30,438	9,171	36,745	2,136
Laurens	30,656	11,160	37,190	4,243
Lee	9,784	3,609	12,318	1,203
Lexington	79,511	13,214	96,930	2,742
McCormick	4,241	1,442	5,229	480
Marion	18,564	6,165	22,559	1,971
Marlboro	16,901	6,473	20,651	2,160
Newberry-Saluda	28,187	8,567	33,965	1,966
Oconee	28,765	9,152	34,406	2,093
Orangeburg	43,903	12,909	56,104	4,481
Pickens	42,513	11,852	58,376	2,469
Richland	144,265	22,867	198,622	7,008
Spartanburg	123,052	33,874	144,137	7,884
Sumter	45,304	11,707	58,883	3,833
Union	18,278	6,441	21,888	1,667
Williamsburg	19,887	6,907	24,461	2,574
York	59,700	15,504	74,341	3,722
TOTAL	1,736,559	445,652	2,179,854	126,402

V. Method Of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and with staff engaged directly in working with the illiterate and functionally illiterate, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

South Carolina State Library
Fiscal Year 1989
Title I, Project III-I.
Literacy

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.

2. The number of illiterate and functionally illiterate reached.

3. The percentage of the target group reached.

4. The methods used by libraries to make their services accessible to the illiterate and functionally illiterate.

5. The method for publicizing programs and services for the illiterate. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the illiterate and functionally illiterate.

9. Comparison of project with similar projects in other states.

10. Successful implementation of Title VI grant.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 2/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolin

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK	TITLE	PROJECT NO.
X	I	IIIJ
	III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Service to the Elderly

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

10,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	-0-	XXXXXXXXXX	XXXXXXXXXX	-0-
Current FY funds	30,000	XXXXXXXXXX	XXXXXXXXXX	30,000
Total expenditures	30,000	-0-	(10,000)	40,000
Carryover to next FY	10,000	XXXXXXXXXX	XXXXXXXXXX	10,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to extend and improve library service to the elderly not heretofore reached, or previously given very limited service.

South Carolina State Library
Fiscal Year 1989
Title I, Project IIIJ.
Service to the Elderly

I. Objectives

The purpose of this project is to extend and improve library service to the elderly not heretofore reached, or previously given very limited service. Specific objectives are:

A. To plan, develop, maintain, or expand programs of service for the elderly including innovative outreach services.

B. To promote mutual cooperation between libraries and other state and local agencies serving the elderly.

C. To provide adequate access to library service for the elderly in rural or other isolated areas by strengthening and expanding library extension.

D. To assist county library systems develop minimum levels of service for the elderly in their service area.

II. Relationship To Long-Range Program

The Service to the Elderly Project supports Objective 3 of Goal II of the Long-Range Program:

> "To extend public library service to special constituencies, including the disadvantaged, the elderly, the illiterate, the unserved, and persons of limited English-speaking ability."

III. Activities To Be Used To Meet Objectives And Needs

Activities will include:

A. Developing a viable program of library services for the elderly which may include outreach activities using traditional and/or innovative techniques supported by a well planned publicity program.

B. Collecting and disseminating materials related to older citizens. These materials could include, but not be limited to, such topics as planning for change of life style or employment, planning for health care and other services, readings on issues raised by the rapid aging of our society, etc.

C. Organizing information on local, state, and federal agencies for use by the elderly and those who work with them.

D. Providing ready access to an information and referral service which would include current information on human services agencies serving

older citizens. Also providing information and a referral service for speakers, reviewers, and other resource people available for programming for older citizens.

E. Conferences with representatives of other state and local agencies serving the elderly to exchange information and coordinate activities.

IV. Key Libraries And Other Libraries Involved

In order to qualify for a Service to the Elderly Project grant, a public library must first qualify for State Aid by meeting state regulations, employ a professionally trained librarian and meet minimum per capita local support for participation in this LSCA grant program. Per capita local support for FY 89 must be $3.90 or greater. The South Carolina State Library will make sub-grants to these libraries on a competitive basis.

V. Method Of Evaluation

Field Staff will monitor this project by making frequent field visits, consulting with local library administrators and staff engaged in working with the elderly, and making periodic evaluations of project programs. Local libraries will submit annual reports on expenditures and self-evaluations.

The project will be evaluated by the State Library Field Staff in terms of the following criteria:

1. The individual objectives established by each library.

2. The number of elderly reached.

3. The percentage of the target group reached.

4. The methods used by libraries to make their services accessible to the elderly.

5. The method for publicizing programs and services for the elderly. All publicity must cite LSCA administered by the South Carolina State Library as a source of funding.

6. The suitability of materials selected for the program.

7. The staff involvement in the program; including general knowledge of the program, attitude toward the program and special training and preparation.

8. The involvement of groups and agencies within the community already working with the elderly.

9. Comparison of project with similar projects in other states.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolir

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

FY 89

CHECK TITLE	PROJECT NO
[X] I	IV
[ ] III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project:

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Blind and Physically Handicapped

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

8,000

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	65,137	XXXXXXXXXXX	XXXXXXXXXXX	65,137
Current FY funds	95,000	XXXXXXXXXXX	XXXXXXXXXXX	95,000
Total expenditures	160,137	547,725	-0-	707,862
Carryover to next FY	64,827	XXXXXXXXXXX	XXXXXXXXXXX	64,827

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

This project provides special programs of library service for visually and physically handicapped individuals.

South Carolina State Library
Fiscal Year 1989
Title I, Project IV.
Blind and Physically Handicapped

I. Objectives

The objectives of the Service to the Blind and Physically Handicapped Project are:

1. To provide a full range of reading materials -- talking books, cassette books, large print, and Braille -- for print-handicapped readers in South Carolina.

2. To encourage greater use of services for the handicapped by a continuing program of publicity, promotion, and education.

3. To make library service accessible to handicapped individuals at the local level wherever possible.

   a. To develop browsing collections of talking books and cassette books in major metropolitan libraries.

   b. To provide collections of large-print books for visually handicapped readers in institutions such as nursing homes.

   c. To encourage participation by handicapped readers in established library programs at the local level such as summer reading program.

4. To coordinate library services for the handicapped with programs of the Commission for the Blind, the Vocational Rehabilitation Department, the State Department of Education, the Commission on Aging, the Governor's Committee on Employment of the Handicapped, and other agencies and organizations serving the handicapped.

5. Specific objectives for FY 89 are:

   a. To register 1,000 new readers.

   b. To continue to develop collections to meet needs of readership.

   c. To increase telephone contact between reader advisors and patrons by staff initiated calls and use of In-WATS service.

   d. To provide one day service on circulation of materials.

   e. To maintain inventory control over and provide maintenance for Library of Congress audio equipment.

   f. To develop a volunteer program with new state-funded coordinator of volunteer services.

g. To maintain Advisory Council for handicapped services.

h. To conduct workshop for public and state institutional libraries on services available from DBPH, as well as other groups.

i. To promote service using State Library produced applictions and posters, NLS produced materials, and exhibiting and speaking at appropriate forums.

II. Relationship To Long-Range Program

The Blind and Physically Handicapped Project supports Objective 2 of Goal III:

"To provide special programs of library service for visually and physically handicapped individuals."

III. Activities To Be Used To Meet Objectives And Needs

1. The South Carolina State Library, Department for the Blind and Physically Handicapped has been designated a regional library for the blind and physically handicapped by the Library of Congress. As such, the library will:

a. Acquire, process, and make available 4,400 new talking books, 11,000 new cassette books, and 500 large print books.

b. Maintain collection of 57,000 talking books, 108,000 cassette books, 8,500 large print books, and 57 periodical subscriptions.

c. Issue and maintain inventory control according to NLS guidelines of equipment necessary to play recorded books.

d. Circulate 275,000 books and periodicals to 8,500 readers.

e. Develop volunteer program to include the recording of materials of local interest.

f. Provide catalogs and special bibliographies of materials available so readers can select books to read.

g. Provide advisory service for readers who are unable to select for themselves or who would rather have the library select for them.

h. Provide assistance to print handicapped students in the location of textbooks in special media.

1. Contract with North Carolina State Library for braille service.

2. Provide browsing collections of talking books in libraries of Anderson, Charleston, Florence, Greenville, and Spartanburg Counties.

3. To reach potential readers, a public relations campaign is conducted year round, consisting of radio and TV public service spots and talk show appearances, newspaper articles, communication with public libraries, communication with health groups, and communication with groups interested in the handicapped.

4. To maintain communications between the library and the reader, 24 hour In-WATS telephone service, a quarterly large print and tape newsletter, and individual correspondence are used.

5. The State Library will continue to sponsor workshops for public and state institutional libraries in library services to the handicapped in FY 89, as well as presentations to other groups interested in serving the handicapped.

6. The State Library's Advisory Council composed of users of this service and service providers will continue.

IV. Key Libraries And Other Libraries Involved

South Carolina State Library, Departmenht for the Blind and Physically Handicapped
Library of Congress, National Library Service for the Blind and Physically Handicapped
North Carolina State Library, Library for the Blind and Physically Handicapped
South Carolina Commission for the Blind
South Carolina Commissing on Aging
South Carolina Governor's Committee on Employment of the Handicapped
South Carolina Governor's State Agency Volunteer Program
South Carolina Department of Vocational Rehabilitation
South Carolina State Department of Education, Office of Programs for the Handicapped
South Carolina public libraries
Telephone Pioneers of America
South Carolina Department of Corrections
Various agencies, state and local, and other groups that work with the handicapped, as well as individual volunteers

V. Method Of Evaluation

1. This project will be monitored by the Director, Library Services for the Blind and Physically Handicapped, and consultants from Library of Congress, National Library Service for the Blind and Physically Handicapped. This project provides for the operation of a regional library for the blind and physically handicapped.

   To evaluate the effectiveness of this service the library will use two tools:

   Revised Standards and Guidelines of Service for the Library of Congress Network of Libraries for the Blind and Physically Handicapped. American Library Association, 1984. As time and funds permit, the library will attempt to meet the standards it does not meet.

   Guidelines for Regional Libraries. Library of Congress, National Library Service for the Blind and Physically Handicapped, 1977, as supplemented by Network Bulletins.

2. To judge effectiveness of publicity programs, the following will be used:

   a. Number of new readers registered.

   b. Response from radio and newspaper coverage, such as inquiries about service and requests for applications.

   c. Requests for speaking engagements.

3. The quality of the service will be periodically evaluated by the Library of Congress, National Library Service for the Blind and Physically Handicapped using consultant visits, equipment audits, and other evaluative tools devised by the Library of Congress.

4. The collection will be constantly evaluated to provide materials suitable for South Carolina readers. To do this will involve:

   a. Selecting sufficient copies of Library of Congress produced books in areas that have proven to be popular, such as religion.

   b. Weeding collections on a continuous basis to make room for more popular items.

c. Requesting searches from Library of Congress, National Library Service for the Blind and Physically Handicapped for location of titles possibly produced by other regional libraries that are requested by readers or that are needed to balance collection.

d. Recording of local materials.

e. Purchasing commercial material that would add balance to the collection.

5. To receive input from readers as to quality of service, the quarterly newsletter will be used to seek responses on what the readers want from their library. The Advisory Council will be polled for suggestions also.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Carolina

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT NO.
X I	V
III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the project)

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Institutional Library Services

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

18,351

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS

	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	36,605	XXXXXXXXXX	XXXXXXXXXX	36,605
Current FY funds	76,025	XXXXXXXXXX	XXXXXXXXXX	76,025
Total expenditures	112,630	437,370	-0-	550,000
Carryover to next FY	33,025	XXXXXXXXXX	XXXXXXXXXX	33,025

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in State health and correctional institutions.

South Carolina State Library
Fiscal Year 1989
Title I, Project V.
Institutional Library Services

I. Objectives

The objectives of the Institutional Library Services Project are:

A. To establish and administer effective state standards governing personnel, materials, equipment, space, and physical facilities for institutional library service.

B. To stimulate recognition of library service as an integral part of education and rehabilitation by state institution administrators and personnel and to elicit institutional financial support for library service.

C. To provide technical professional advice and assistance on a continuing, consistent basis.

D. To recruit and train qualified personnel and to provide continuing education programs geared to the needs of library administrators and staff.

E. To develop collections adequate in size, scope, and appropriateness to meet the needs of patients and residents.

1. To provide incentive grants for improvement of collections to institutions meeting minimum requirements.

2. To provide service programs, planned to meet specific needs to institutions too small to maintain a full program of library service.

F. To provide reference services and supplementary resources for professional personnel in health and rehabilitation institutions.

G. To support programs to combat the problem of illiteracy.

H. To support programs of bibliotherapy for emotionally and educationally handicapped individuals.

II. Relationship To Long-Range Program

The Institutional Library Services Project supports Objective 1 of Goal III:

"To promote the establishment and development of institutional library service capable of supporting treatment, education, and rehabilitation programs in state health and correctional institutions."

South Carolina State Library
Fiscal Year 1989
Title I, Project V.
Institutional Library Services

III. Activities To Be Used To Meet Objectives And Needs

This project enables the State Library to support the work of the Institutional Library Consultant who will:

A. Plan, develop, and supervise programs for state institutional libraries. The institutional consultant will visit each of the institutions, with the exception of small Department of Corrections units, at least six times per year for a total of 70 field trips. He will meet with institutional administrative staff members as needed.

B. Monitor LSCA grant program. Grants for materials are provided to institutions on the basis of population, need, and institutional support.

C. Continue to provide technical assistance in the development of state standards for institutional library service.

D. Continue to provide guidance in the development of bibliotherapy projects.

E. Continue to provide guidance in the development of programs in the area of literacy.

F. Identify or implement continuing education opportunities appropriate for institutional library staff. State Library will host regularly scheduled meetings of institutional librarians and/or administrators (at least three yer year).

G. Encourage institutions to increase local funds for materials by 10%.

H. Encourage institutional librarians to increase use of State Library's interlibrary loan and film service by 5% each.

IV. Key Libraries And Other Libraries Involved

A. The South Carolina State Library

B. Hospitals

1. Crafts-Farrow State Hospital (mental health)
2. South Carolina State Hospital, Horger Library (mental health)
3. Bryan Psychiatric Hospital (mental health)
4. Morris Village (addiction center)
5. Patrick B. Harris Psychiatric Hospital (mental health)

C. Correctional Institutions

South Carolina Department of Corrections

The Library Services Division, South Carolina Department of Corrections supports library programs in all 20 units of the Department. Twelve units provide full service libraries, while others have a core collection supplemented by two bookmobiles. Pre-release centers are not included in above.

South Carolina Division of Youth Services

1. Willow Lane School (middle school, co-educational)
2. Birchwood School (high school, co-educational)
3. Reception and Evaluation Center

D. Other Institutions

1. Coastal Center (mental retardation)
2. Midlands Center (mental retardation)
3. Pee Dee Regional Center (mental retardation)
4. Whitten Center (mental retardation)
5. South Carolina School for the Deaf and Blind
6. John de la Howe School (juvenile care)

E. Institutions Without Libraries

1. Beckman Vocational Rehabilitation Center (handicapped)
2. Holmesview Center (alcoholism)
3. Palmetto Center (alcoholism)
4. Tucker Center (geriatric mental health)

V. Method Of Evaluation

The following criteria will be used to measure the effectiveness of all institutional library programs.

1. The collection meets the needs of residents of the institution as outlined in revised materials selection policies.

2. Selection of materials is from appropriate sources.

3. The collection is under continuous inspection for suitability, usefulness, attractiveness to resident clientele and/or staff.

4. Library services are available to all residents on a reasonably regular schedule. This would include evening and weekend hours to accommodate those unable to visit the library during regular hours. This includes the scheduling and production of programs utilizing library materials for those residents who for whatever incapacity cannot use such materials independently or within the library of the institution.

5. Staff rendering library services shall have qualifications appropriate to their responsibilities and duties.

6. Continuing evidence of institution support of library services within the institution, especially materials budgets.

7. The development and use of bibliotherapy and other therapy programs, when appropriate.

Monitoring and Evaluation will include the following:

1. Annual narrative and statistical reports will be submitted by librarians.

2. Orders for materials and invoices for materials received are reviewed by the Institutional Consultant.

3. Periodic (regularly scheduled) visits by Institutional Library Consultant to institution libraries shall include:

   a. General observations of operations and activities.

   b. Inspection of collections.

   c. Conferences with library staff, administrator responsible for the library within the institution, other institution staff members.

   d. Instruction and/or demonstration of recommended practices and procedures.

4. Monitoring financial and other support given to the library by the institution will be made by the State Library.

South Carolina State Library
Fiscal Year 1989
Title II, Project I.
Public Library Construction

I. Objectives

The purpose of this project is to provide public library facilities adequate in space, design, and access to meet the needs of the community. To this end the project will insure wise and economical use of federal and local funds in the construction of library facilities; will assure that new facilities provide the maximum in function, efficiency and economy of maintenance; and will make construction funds available to the greatest number of communities for the wisest and best development of library facilities to reach the greatest number of people. Construction projects eligible for Title II grants are:

1. Construction of a new county or regional headquarters building or the enlarging of existing county or regional headquarters buildings.

2. Construction or enlargement of branch library buildings serving a population area of 20,000 or more in county or regional systems. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

3. Construction or enlargement of branch library buildings serving a population area of 5,000 - 20,000 in county or regional systems. (The plan of construction and the location of the branch must be based upon a carefully developed plan for the location and development of branches to serve the entire area of the system.)

4. Renovation of an existing county or regional headquarters building or branch library building to make it accessible to the physically handicapped as required in American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped.

5. Renovation of an existing county or regional headquarters building or branch library building for energy conservation.

6. Renovation of an existing county or regigonal headquarters building or branch library building to accommodate new technologies.

II. Relationship To Long-Range Program

The project supports Objective 4 of Goal II of the Long-Range Program:

"To encourage provision of public library facilities adequate in space, design, and access to meet the needs of the community."

South Carolina State Library
Fiscal Year 1989
Title II, Project I.
Public Library Construction

III. Activities To Be Used To Meet Objectives And Needs

The allocation of funds for construction projects will be as follows:

Branch libraries (permanent or temporary) serving populations of 5,000 - 20,000 in systems meeting requirements for state and federal grants, $50,000 or 50 percent of the cost of the total project, whichever is the smaller.

Branch libraries (permanent or temporary) serving populations over 20,000 in systems meeting requirements for state and federal grants, $75,000 or 50 percent of the cost of the total project, whichever is the smaller.

The headquarters of county and regional systems meeting all requirements for state and federal grants and serving under 50,000, $100,000 or 50 percent of the total cost of the construction project, whichever is the smaller.

The headquarters of county and regional systems serving 50,000 to 100,000 and meeting state and federal requirements for grants, $150,000 or 50 percent of the total cost of the project, whichever is the smaller.

The headquarters of county and regional systems serving over 100,000 and meeting state and federal requirements for grants, $200,000 or 50 percent of the total cost of the project, whichever is the smaller.

Renovation of headquarters or branch library buildings for accessibility for the handicapped, energy conservation, or to accommodate new technologies.

The amount of each grant will be determined individually on the basis of the nature and extent of the renovation required and on the other funding available. In no case shall a grant exceed 50 percent of the cost of renovations specifically required to assure access and usability for the handicapped, energy efficiency, or to accommodate new technologies.

For the purposes of this project county library headquarters buildings in regional systems will be treated as headqurters only if regional headquarters is in such county. All other headquarters will be considered branches.

In addition to the face value of the grant each recipient will be eligible for an additional sum needed to cover the costs of reviews required by regulations. The State Library will not use Title II funds for its administration of this project.

In the event the number of approvable construction projects received is not sufficient to utilize all available funds, the State Library reserves the right to allocate additional funds within the limits of the federal/state matching ratio.

Construction must begin within six months of the approval of Part I of the Title II application or risk forfeiture of grant.

V. Method Of Evaluation

The State Library will evaluate each application to determine eligibility. Once a grant is approved the State Library will provide technical assistance and review before construction begins. During construction the State Library will work with the libraries to ensure that contractor(s) meet schedules, follow applicable regulations, and construct the building in accordance with specifications approved by the State Library. Periodic site visits will be made to verify the above. After the building is completed the State Library will make a final insepction of the building. An audit of the owner's accounts and records of both local and federal funds will be made as soon as practicable after construction has been completed. This audit is to assure that federal funds expended on the project are equal to the applicable federal share of the actual allowable costs incurred by the library in constructing and equipping the project as approved and in accordance with applicable laws, regulations, and policies established for the program.

Overall the project will be evaluated on the number of new library buildings constructed in areas which previously had no public library facility or which had an inadequate facility. Areas without library facilities necessary to develop services or facilities which are inadequate to provide services are those areas which do not have a facility to meet standards appropriate to their size on the basis of population served. Standards to be used in the evaluataion of adequacy of the library facility will be Pamphlet No. 11, "Small Libraries Publication," Planning the Small Public Library Building (Library Administration and Management Division, American Library Association, 1985) and in Wheeler and Goldhor's Practical Administration of Public Libraries, by Joseph L. Wheeler and Herbert Goldhor, revised by Carlton Rochell, (Harper, 1981), p. 464.

ED Form Nos. 921-1, 921-2, and 915-1

OMB No. 1850-0528

Exp. Date 7/31/89

DEPARTMENT OF EDUCATION
Washington, D.C. 20208-1430

THE LIBRARY SERVICES AND CONSTRUCTION ACT STATE-ADMINISTERED PROGRAM
20 U.S.C. 351 et seq., unless otherwise noted

Annual Program (Sec.3(13))

State South Caroli

FY 89

I. Titles I and III Project Plan (Secs. 103, 303, 304, 6(a)(2))

CHECK TITLE	PROJECT #
/7 I	I
/X III	

1. NAME (Identify if State agency, regional or local library, organization or institution that will administer the projec

South Carolina State Library

2. NAME OF PROJECT (Specify Primary LSCA Function or Activity)

Interlibrary Network

3. TARGET AREA TO BE SERVED BY PROJECT

Statewide

4. ESTIMATED NUMBER OF PERSONS SERVED BY PROJECT

1,155,073

5. PROPOSED ESTIMATE, BY SOURCE OF FUNDS	a. LSCA	b. STATE	c. LOCAL	d. TOTAL
Carryover from previous FY	253,748	XXXXXXXXXX	XXXXXXXXXX	253,748
Current FY funds	269,981	XXXXXXXXXX	XXXXXXXXXX	269,981
Total expenditures	523,729	197,566	-0-	721,295
Carryover to next FY	240,000	XXXXXXXXXX	XXXXXXXXXX	240,000

6. Give a short description of the project, and how the project relates to the Long-range Program. (Secs. 103(6) or 303(c))

The purpose of this project is to encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities.

South Carolina State Library
Fiscal Year 1989
Title III, Project I.
Interlibrary Network

I. Objectives

The objectives of the Interlibrary Network Project are:

A. To provide better service to South Carolinians by improving access to library resources of the state, region, and nation.

B. To facilitate the sharing of South Carolina library resources by means of a rapid communication system for the location of information and materials.

C. To plan, develop, and service a statewide bibliographic network, utilizing computer and telecommunications technology, capable of delivering products and services to all types of libraries in South Carolina.

D. To raise the level of reference and interlibrary loan service through in-service training for public service personnel in South Carolina libraries.

E. To strengthen the services of the State Library so that it may adequately serve as a resource for all libraries in the state.

F. To provide access to the Educational Resources Information Center (ERIC) document collection, DIALOG, BRS, and other data bases.

G. To encourge cooperation among public, academic, institutional, school, special and other libraries of South Carolina.

II. Relationship To Long-Range Program

The project supports Goal IV of the Long-Range Program:

> "To encourage and develop resource sharing by all libraries through participation in the South Carolina Library Network and other cooperative activities."

III. Activities To Be Used To Meet Objectives And Needs

The State Library operates the South Carolina Library Network. The central component is the State Library's integrated on-line system, which currently includes public access catalog, circulation, electronic bulletin board, audio-visual booking, and interlibrary loan. This system provides access to State Library materials to libraries. The system is capable of linking other bibliographic and data bases in the state. The system is planned for phased growth and expansion. The State Library in FY 89 will emphasize telecommunications links between the State Library and other data bases in the state.

South Carolina State Library
Fiscal Year 1989
Title III, Project I.
Interlibrary Network

Activities listed below may change significantly, change very little, be replaced, or remain unchanged as the network develops. It is not possible at this point to describe the nature of these changes. Therefore this project is being written to describe current methodology for these five activities.

A. Communications - to promote cooperation and to facilitate interlibrary loans

1. All public libraries, most academic and technical college libraries, several institutional and special libraries have access to the South Carolina Library Network. In FY 89 access will be extended to additional academic and special libraries which do not have access due to lack of equipment.

2. An electronic bulletin board service (EBBS) will continue as a regular feature of the South Carolina Library Network. The purpose of EBBS is to increase communication among the South Carolina library community. Eventually EBBS may be expanded to a full-scale electronic mail service.

3. News for South Carolina Libraries - fostering communication among all public, college, university, institutional, school, and special libraries within the state. A monthly listing of recent acquisitions, New Resources will be published to encourage use of the materials listed.

4. The State Library will promote the South Carolina Library Network, as well as use of libraries in general, which should lead to increased usage of the SCLN. A major display will be developed to use at conferences and other appropriate times. Efforts will also be made to promote the State Documents Depository System.

B. Bibliographic Access - to identify and locate library resources

1. South Carolina Library Network - The State Library's holdings are available by means of an on-line catalog. Libraries now have full searching capabilities by author, title, or subject. Authority work which will expand search capabilities on the State Library's database was completed in FY 88. Provisions have been made to update authority information. Requests for materials can be placed using the electronic mail component of the system. In FY 89, other components of the network such as serials union listing and federal documents control will be investigated.

2. SOLINET (Southeastern Library Network) - on-line bibliographic information and location capabilities supplement the South Carolina Interlibrary Loan Network, functioning as an interim union catalog of major South Carolina library collections and providing access to materials anywhere in the SOLINET-OCLC network. To encourage SOLINET membership, the State Library makes grants to cover start-up costs. To expedite building of the state data base, grants are made to major libraries to accelerate on-going RECON (retrospective conversion) projects. Grants may also be made to up-load records of non-OCLC members. State and regional group access (GAC) capabilities will be explored.

3. Small Libraries Project - In order to enable small libraries to benefit from automation the State Library will provide funding to assist in conversion of bibliographic records to machine readable format. The data bases created will be available for inclusion in the South Carolina Library Network. They will also enable the automation of local processes. In cases of public libraries Title I and Title III grants may be combined to enlarge the scope of projects.

4. Machine assisted reference service - the State Library will supplement its reference service by the use of on-line computerized bibliographic services through DIALOG, BRS, Wilsonline, Infotrac and possibly other data bases.

C. Interlibrary Loan - to supplement and coordinate library resources

1. State Library staff gives direct interlibrary loan service to all libraries. In FY 89 the State Library will attempt to increase interlibrary loan to all libraries by 5%.

2. The State Library is the communications center through which loans among different types of libraries are transmitted. In addition to interlibrary loan from its collection the State Library provides location services for all types of libraries in South Carolina.

3. The project enables the State Library to employ one Reference Librarian and a Library Technical Assistant to work in the Interlibrary Loan Department.

4. Network plans call for a statewide union list of serials. In FY 88, a special committee of the Task Force on Library Automation and Networking issued its survey report on the feasibility of establishing a statewide union list of serials. The report

concluded that while a statewide union list of serials was desirable, such a list would require financial and staff resources not likely to be available in the state. The report further recommended that the South Carolina Library Network and the State Library identify a means for expanding and linking existing on-line serials records in the state. The first phase of this plan began in FY 88 when the USC School of Medicine Library was awarded a LSCA grant to input the serials records and holdings of the four major public and academic libraries (Charleston County Library, Citadel, College of Charleston, Baptist College at Charleston, and Trident TEC) participating in the Charleston Consortium. The records will be added to the serials database which the USC School of Medicine has developed over the years. Presently this database includes serial information on all South Carolina medical and hospital libraries as well as the holdings of the State Library, Richland County Public Library, and Columbia College. Network plans call for this database to be available on-line through the South Carolina Library Network. This database will be expanded to include the serials records of Winthrop College and several other major public library collections. The serials study committee report further recommended the SCLN plan to provide on-line linkings to the serial holdings of Clemson University and the University of South Carolina. This will be implemented in the next three years. Clemson is presently barcoding detailed holdings information into its database. The University of South Carolina is planning to bring up its database in FY 89.

It is envisioned that the statewide union list of serials may require a menu approach to these separate databases rather than one single union list. The SCLN will provide the means for accessing the serials collections of the state.

5. Government Documents - a State Documents Depository Act, passed in 1982, allows the State Library to gain bibliographic control over state publications. Regional depositories (10) allow for local access.

6. Delivery of services - The State Library will continue to investigate the alternatives for the physical delivery of information. Telefacsimile transmission will be one of the possibilities to be considered.

D. Continuing Education - to increase awareness of the benefits of cooperation; to demonstrate new developments in library technology, including automation, networking, and information retrieval; and to raise the level of reference and interlibrary loan service throughout

the state. The State Library has created a position of Coordinator of Network Services. Intensive efforts will be made to increase the use of the South Carolina Library Network by regional workshops and field work. Training will be on-going to train new staff and to review system capabilities with existing staff. State Library staff will also assist libraries develop better understanding of how to use local resources better. The Documents Librarian will also visit documents depository sites.

E. Study and Planning - to encourage cooperative planning among all types of South Carolina libraries

1. Investigation - The State Library will continue conferences and planning meetings to allow South Carolina librarians to discuss and investigate potential means of cooperation including resource sharing, preservation of library materials, networking, and technological applications. If necessary, study trips may be made to observe successful multitype library cooperation in other states and to determine the possibility of replication in South Carolina.

2. Consultation - When a need is indicated, the State Library will engage consultants to study the feasibility of various cooperative activities and to advise on the development of a coordinated plan of action. The State Library will continue to provide consulting services to libraries using the services of SOLINET.

3. Demonstration - Where investigation and consultation indicate that a given activity or technology can substantially improve communications, streamline library procedures, facilitate delivery of service, or otherwise contribute to resource sharing and interlibrary cooperation the State Library may offer a demonstration grant to aid in establishing a cooperative project that crosses type of library lines. The objective would be to find the ways to fill the information and library needs in the state, to show clearly how each party benefits from cooperation, and to show ways of maximizing the expenditure of state and federal funds.

IV. Key Libraries And Other Libraries Involved

The South Carolina State Library and all libraries of South Carolina.

V. Method Of Evaluation

The total project will be supervised by the Deputy Director for Library Services, with participation of the Director and Deputy Director

for Library Development in all planning activities. Many of the results of the project are "intangibles" - leading to improved communication and cooperation between all types of libraries. Specific accomplishments will be measured in terms of the number of libraries involved in planning and activities, the consensus reached concerning immediate and long-range goals, and the development of demonstration projects for prototype activities.

The interlibrary loan phase of the project will be continuously monitored by the Director of Reader Services, who supervises the filling of all reference and title requests, and by designated members of the State Library staff. Interlibrary loan statistics will provide a major source for evaluation of this service. Success of the service will be meausred in terms of:

(1) the number of interlibrary loan transactions

(2) the percentage of requests filled

(3) the time required for filling patron requests

(4) critique by librarians and patrons

South Carolina State Library
1500 Senate Street
Post Office Box 11469
Columbia, South Carolina 29211
Fiscal Year 1988

LIBRARY SERVICES AND CONSTRUCTION ACT

FY 88 SUMMARY

LSCA FY 88 SUMMARY

Title I, Project IA
General Administration

The General Administration Project was the chief instrument by which the State Library planned, administered, and evaluated the LSCA program in South Carolina, including FY 87 carry-over projects. The project provides for all activities required for compliance with the provisions of the Library Services and Construction Act, Regulations, and EDGAR.

Project funds were expended as planned. State funds covered salaries of the Director, Deputy Directors, and Business Manager, and a prorated share of salaries of Typists. LSCA funds were expended for non-personnel administrative costs attributable to administration, including payment of indirect costs, travel for Advisory Council, printing and distribution of LSCA documents and prorated shares of postage, office supplies, and equipment.

The Advisory Council was helpful in reviewing priorities. The concerted efforts of the State Library staff, from Director to project officers, maintained the momentum of the statewide library program; and substantial progress was made in the improvement of library services as reflected in individual project reports.

Title I, Project IB
Library Interpretation

The purpose of the Library Interpretation Project is to disseminate information concerning library services to the government and the public to promote a climate of public opinion favorable to library development. It attempts to increase public understanding of library programs and awareness of services provided, thus increasing the use of the library by individuals and groups in the community. This project strengthens the State Library in order to meet the library needs of the inadequately served and unserved.

For the past several years public relations has been handled by a part-time public information specialist with assistance from appropriate State Library staff members. This was not very effective, since no one had direct responsibility for public relations. This year the State Library engaged the services of a public relations firm to provide direction and a cohesiveness to publicity efforts. The Deputy Director for Library Development served as liaison to this firm.

It was felt that the image of the State Library needed to be enhanced before efforts could be made to promote libraries statewide. The first major task undertaken was the development of a State Library logo. Previously different logos were used on State Library publications.

Several events were held during the year.

During the 1988 Christmas Season the lions in front of the State Library were decorated with natural garlands provided by the South Carolina Department of Agriculture. A ceremony with South Carolina's First Lady Iris Campbell,

Secretary of Agriculture Les Tindal, State Library Director Betty Callaham, and choirs from a local nursery school and the State Library staff was held. This event was covered by the local CBS-TV affiliate and The State, Columbia's newspaper.

The State Library celebrated Freedom of Information Day on March 16, 1988. A banner was produced to hang over the State Library's entrance during that week. A poster promoting FOI Day was distributed to libraries around the state. A press conference was held on the State Library's front steps with Attorney General T. Travis Medlock, the immediate past president of the S.C. Press Association, and Betty Callaham. This event was covered by the local affiliates of ABC and NBC, as well as The State. Coverage was also received by American Libraries and Library Journal.

South Carolina's public libraries participated in The Best Gift You'll Give Your Child ... A Library Card campaign in FY 88. As part of the observance Governor Carroll Campbell, at the request of the State Library, declared National Library Week to be the Best Gift You'll Give Your Child ... A Library Card Week in South Carolina. The most popular children's television program in Columbia also observed this week. The South Carolina General Assembly passed a Concurrent Resolution expressing appreciation for the services of South Carolina's libraries.

Title I, Project IIA

The General Operations Project provided for the ongoing operations of the State Library. It strengthens the State Library in order to meet the library needs of the inadequately served and the unserved. The project was carried our according to plan with all State and Federal programs being implemented as projected in the Annual Program.

The General Operations Project provided the personnel, equipment, space, supplies, maintenance, and supporting services required to carry out all functions of the State Library under both state and federal programs. It makes possible a statewide program of library development and cooperation and thus contributes to improved library services for all South Carolinians.

The project was funded primarily by State appropriations which cover personnel, housing, maintenance, and the majority of all other operating costs. Federal funds were used to cover a prorated share of travel, communications, equipment, supplies, contractual services, and miscellaneous expenses directly attributed to the implementation and supervision of Library Services and Construction Act programs at the state and/or local levels.

Title I, Project IIB
Strengthening the State Library Agency

This project is designed to acquire those books and materials which will make the State Library's collection a resource center for all the libraries in the state. The Technical Services Department is responsible for the development and maintenance of the interlibrary loan and reference collections, including the selection, acquisition and processing of all materials and books used in the library program at the state level and/or to service other libraries.

The State Library acquired 51,748 items; 53,300 were projected.

Additions during the twelve months were as follows:

	Additions	Total
Books	8,664	196,804
State Documents	5,431	34,714
Federal Documents	5,772	92,066
Federal Documents - Microfiche	9,702	97,516
Microfilm (reels)	984	13,816
Microfiche	18,819	359,035
Periodical Subscriptions	81	2,376

Membership in the Southeastern Library Network has broadened access to several types of materials other than monographs, including serials, films, and other non-book materials. Connected to the national data base at Online Computer Library Center (OCLC), the terminals are used for reference and interlibrary loan as well as for cataloging and acquisitions by Technical Services Department.

The strengthening of the State Library's collections made possible by this project benefits the entire population of the state since the library's resources are made available to the patrons of all South Carolina libraries by means of the Interlibrary Loan Network. Its value to the people of the state of South Carolina may be noted by the continued increase in the use of the collection through interlibrary loan and the number of reference requests for photoduplication services.

Title I, Project IIIA
Field Services

The State Library continued its ongoing Field Services Project, which is designed to extend and improve public library service throughout the state. The program is carried out by a team of four general consultants (including the Director of Field Services), one Children's Consultant, and one Adult Services Consultant -- who serve as liaison between the State Library and the 39 county and regional library systems which provide service to all of the state's 46 counties. Rounding out the Field staff is one Institutional Consultant who serves 39 institutions supported by seven state agencies.

The constant turnover in personnel, especially in county library directors' positions, was the most frustrating problem which the Field Staff had to face in FY 88. Field Staff were involved directly or indirectly with the recruitment and/or orientation of new chief librarians in the following nine county or regional library systems: ABBE, Pickens, Dorchester, AHJ, Horry, Cherokee, Calhoun, Aiken, and Bamberg.

Various changes occurred on the field staff, beginning July 1, 1988. The AV Services Consultant's responsibilities were expanded to include general programming and continuing education in the area of adult services as well as continuing supervision of the film program. This consultant will also

administer a new LSCA project on Service to the Elderly in FY 89 and serve as the State Library's liaison to the statewide "Let's Talk About It" program. Title II construction responsibilities were transferred to the Director of Field Services, thus necessitating a reduction in her field assignments from five to three counties. General Field Staff picked up the extra two counties and experienced a couple of other reassignments.

FY 88 represented the second year of the Field Staff's "Planning to Plan" to assist local libraries in implementing the planning process, to study statewide library needs, and ultimately to draft a long-range program for public library development. The year began with the distribution of ALA's two new planning manuals, which were ordered for all county and regional libraries. Darlington County Library accepted the State Library's request to serve as a field test for the planning process model. In conjunction with the Field Staff's emphasis on long-range planning, a one-day workshop on output measures is being planned for the spring of 1989. Planning for this workshop began toward the end of FY 88.

Through frequent conferences, meetings, and workshops, the Field Staff made contributions during the year toward the development and improvement of public libraries throughout the state. From October 1, 1987 - September 30, 1988, they:

-- worked with 39 systems serving 46 counties of the state.

-- made 526 field trips (includes 21 trips made by the Director and the Deputy Director for Library Development). (Exceeded projection of 250 field trips).

-- attended 52 local library board meetings (includes 6 board meetings attended by the Director and the Deputy Director for Library Development). (Exceeded projection of 39 board meetings).

-- monitored library budgets including over $21.7 million in local funds.

-- administered $2,969,475 in State Aid grants to public libraries.

-- supervised LSCA Title I projects providing $526,375 in grants-in-aid.

-- monitored three LSCA Title II construction projects.

-- represented the State Library at local, state, and national conferences, conventions, workshops, professional associations, building dedications, civic organizations, and other state and local meetings.

-- provided recruiting, placement and training services for public libraries.

The principal costs of the Field Services Program are state funded. An Administrative Specialist is employed with LSCA funds to provide clerical assistance to the Field Staff.

Title I, Project IIIB
Career Education: Workshops

The Career Education Project achieved the goals outlined in the Annual Program. Career Education is a continuing project aimed at improving staff performance at all levels, professional and nonprofessional, and providing for better informed public library trustees. The project is implemented through grants to attend academic courses in librarianship, seminars, and workshops. The State Library also plans and arranges for workshops to meet the specific needs of public and institutional library personnel.

Grants in FY 88 included:

> grants to nine pre-professional personnel to attend academic courses in reference, acquisition and cataloging of materials, and children's literature and a bookmobile workshop; grants to eighteen non-professional personnel representing twelve library systems to attend the two-week course Introduction to Children's Services developed in cooperation with the South Carolina College of Library and Information Science and funded by the State Library; grants to nine professional personnel representing seven library systems and the State Library to attend conferences on collection management, the planning process, automation, bookmobile service, and management. The management conferences included two directors who attended the Advanced Management Program for Library Administrators and a staff person who attended the Middle Management Program at Miami University of Ohio; grants for State Library personnel to attend workshops on automation and management.

On November 12-13, 1987, approximately 75 library administrators, trustees, architects, and local government officials attended the State Library sponsored workshop on Space Planning. Robert H. Rohlf of Professional Library Consultants presented information about all areas of planning for library building programs.

The State Library has always promoted and underscored the importance of well-trained library personnel and its relationship to good library service. This project has achieved its goal of improving library service immediately through such training and makes evident the value of the project which should be continued.

Title I, Project IIID
Service to the Disadvantaged

In FY 88 emphasis as proposed in the Annual Program was again placed on the improvement of library services to the disadvantaged segment of the juvenile population with five grants being made to develop programs serving children. In addition, two grants to serve the elderly, three grants to develop minimum levels of service and financial support prerequisites for outreach services, and three grants to extend library services to the disadvantage population in rural areas were made. One additional grant was made late in FY 88 to demonstrate the value of the PLA Planning Process in a county with a significant population whose income is below poverty level. The accomplishments of this grant will be reported in FY 89.

The McCormick, Marlboro, Richland, and Sumter County Libraries received grants to develop, expand, and extend library services to disadvantaged children. The Lee County Library and The McCormick County Library each initiated programs to bring preschool children from child care centers into the library to introduce them to books to enhance their reading development. The child care staffs were encouraged to borrow library materials to use with the children as a regular part of their daily program of activities. Both programs were successful. The Charleston County Library and the Kershaw County Library each received grants to extend library service to the elderly segment of the disadvantaged population. The Anderson, Dorchester, and Sumter County Libraries each received grants to improve sources to the rural disadvantaged. All three received grants to help replace old bookmobiles. The Abbeville-Greenwood, the Aiken-Bamberg-Barnwell-Edgefield, and the Allendale-Hampton-Jasper Regional Library Systems used grants to increase local funding in order to develop minimum levels of service and financial support prerequisites for outreach services. All three library systems used grants to improve library collections. The Darlington County Library received a grant late in FY 88 to implement the PLA Planning Process in order to develop a long range plan for providing county-wide library service.

All library systems receiving grants worked closely with other organizations and agencies in locating, identifying, and serving the disadvantaged populations in their areas. Some of the organizations and agencies cooperating were:

County Recreation Programs
Headstart Centers
Child Care Centers
Adult Care Centers
Agencies on Aging
Senior Citizens Centers
Community Centers
Interagency Councils
United Way Programs
Retirement Homes
Nursing Homes
Departments of Social Services
Churches
Community Clubs (i.e. Pilot Club)
Schools
Private Businesses

NUMBER OF DISADVANTAGED REACHED

By Age:

0-4	5-13	14-24	25-64	65 and over	Total
1,585	1,781	2,141	2,346	4,826	12,679

By Race:

Black	White	American Indian	American Oriental	Other	Total
6,336	6,287	7	21	28	12,679

By Geographical Location:

Urban	Rural	Total
7,606	5,073	12,679

An additional 57,199 disadvantaged people were served by Project IIIE, Library Development (q.v.).

Title I, Project IIIE
Library Development

The Library Development Project, whose purpose is to improve or extend services in areas of demonstrated need, is a per capita grant project. Grants are made available to strengthen existing library programs by adding trained staff; to extend service to new groups by a variety of outreach methods, such as bookmobile programs, deposit collections, and innovative and/or experimental programs targeted for certain groups; to expand, improve, or maintain the resources of public libraries by the purchase of new books, periodicals, audiovisual materials, and other non-print media, and purchase or lease of library equipment; and to implement programs of publicity to keep the public informed of the services offered by public libraries.

In FY 88, $303,917 was expended by 32 library systems which met the minimum financial requirements of $3.50 per capita for local support and were headed by a professional librarian. Funding was 12 cents per capita with a cap of $25,000 and a minimum of $3,000. Grants generally covered the period from January - December 1988 to enable libraries to continue salaries and activities if new appropriations were delayed. A total of $22,609 in FY 87 carry-over funds were also expanded.

Library Development Project grants support very basic public library programs. The majority of grants in FY 88 were used to achieve the first goal of the project -- building adequate collections of library materials -- the primary function of libraries. The majority of librarians reported significant weeding of their collections with plans for maintaining up-to-date collections. The number of books per capita did not increase, but the quality of materials available improved. Of the $303,917 expended for this project, $226,767 or 75% was spent for books. The most significant change affecting collection development project costs was an increase in the cost of books which resulted in fewer numbers purchased than had been planned.

The Library Development Project continues to be well received by librarians because each system determines how the funds will be used, submitting proposals based upon local needs and objectives consistent with project

objectives. Libraries reported that a number of agencies, institutions, or special groups outside the library were of assistance to them in carrying out their Library Development Project: local newspapers, radio and TV stations, day care centers, local civic groups, public schools, local governmental units, and local businesses and industries consistent with project objectives.

Local projects were monitored very closely by the State Library Field Staff via frequent field trips, consultations with local libraries, and periodical evaluations of the project program. According to reports received from the 32 libraries participating in the project, a total of 443,640 persons were reached in FY 88. Of the total reached, it is estimated that approximately 57,199 or 12.89% of them were economically disadvantaged.

NUMBER OF PERSONS REACHED (TOTAL)

By Age:	0-4	5-14	15-24	25-64	65 & Over	Total
	19,399	79,826	103,107	206,320	34,988	443,640

By Race:	Black	White	American Indian	American Oriental	Other	Total
	123,106	318,559	361	970	644	443,640

By Geographic Location:	Urban	Rural	Total
	280,190	163,450	443,640

Title I, Project IIIF
Service to Children

During FY 88, a survey of public library services to children and youth was conducted. The last such survey was carried out in 1979 and comparison of the two indicates areas in which progress has been made. Information available on staff, materials collection, facilities and services was updated from survey responses. The survey shows several dramatic changes in staffing patterns since 1979. In 1979, sixteen libraries had no staff member responsible for children's services and only seven had full time professional children's librarians. In 1988, thirty-eight of the thirty-nine library systems designate a staff member as responsible for service to children. Fourteen have full time professionals assigned to this service and four have pre-professional children's librarians.

The State Library recommends that 25% of the materials budget be used for children's materials; the survey indicates that an average of 25.39% of the budget is spent on this part of the collection. The statistics for these two areas alone indicate that the increased emphasis on children's services at the State Library has resulted in improved library services to children and youth. Another indicator of the result of this emphasis is the increased circulation of children's materials. In FY 1979, this figure was 2,680,483 and in FY 1988, 3,370,245, an increase of 25.7%. Population estimates indicate that the number of children ages 0-14 grew by 1% during this period.

The Field Services Librarian for Children's Services continues to be a major impetus for communication among children's librarians. In FY 88, a Children's Services Advisory Committee was appointed and met for the first time. Committee membership will rotate among children's librarians and directors in the state and members of this group will provide valuable advice and input into the program planning and implementation process. The monthly newsletter of the State Library includes a column on children's services and in FY 88 the first of a quarterly newsletter, News About Youth Services, was distributed to all public library outlets in the state and to all other agencies serving children. This publication began in response to requests for expanded communication among those serving children and youth in public libraries. One regional discussion group of children's librarians is now meeting regularly.

Library Services and Construction Act Funds for the Service to Children Project support a needed specialization at the state level. This support has led to increasing recognition by administrators and Boards of the necessity for providing quality library service to children and the adults who work with them and to greater awareness of the elements of such service. LSCA supported workshops and other in-service training opportunities have enhanced the skills of library staff members. The Summer Reading Program, Chopstick Theater tour, and film collection continue to be valuable programming aids and promotional activities and materials provided through the project increase awareness of library services in the community. Assistance in planning given by the consultant to children's librarians and administrators results in greater realization of the potential for service and of the library's role in the growth and development of the children of the state.

STATISTICAL SUMMARY
CHILDREN'S SERVICES IN PUBLIC LIBRARIES
July 1, 1987 - June 30, 1988

Circulation of Children's Materials	3,741,854
Programs	
Total Attendance	358,698
In Library Programs	
Story hours, film and other programs (10,878 programs)	228,639
Class visits (2,744)	57,842
Outreach Programs (1,868)	72,217

Title I, Project IIIG
Audiovisual Programs

This project strengthens and expands the resources of South Carolina's public and state institutional libraries and enables them to meet the information needs of the library public by providing a collection of 16mm films and other audiovisual materials at the state level, thus supporting Goals IB and C of the Long-Range Plan. The audiovisual materials are available free to public and institutional libraries for in-house library programs and for library-sponsored programs held outside the library. Part of the collection is also available to civic organizations and community groups through local public libraries. There is no fee and no admission may be charged to attend audiovisual programs.

A total of 35 public and institutional libraries participated in the State Library's audiovisual programs with 25 public libraries lending State audiovisual materials to community groups. Libraries and institutions in the audiovisual program sponsored 4,801 programs, utilizing 3,316 films, and reported a total viewing audience of 96,589 patrons. During FY 88, 192 new audiovisual materials were added to the collection, bringing the total number of motion pictures and other audiovisual materials to 2,846. This was nearly double the number of new titles projected.

In FY 88, less emphasis was placed on the acquisition of the adult-level documentaries and leased feature films, and more placed on acquiring films for children. As a result, a special supplement listing 86 new children's films was published and distributed during this fiscal year.

A position of A-V Clerk was created during FY 88. It was filled as a part-time position by an already existing staff member. This enabled the Field Service Librarian for A-V Programs to take on new duties (and a change in title) as Field Service Librarian for Adult Programs. In this capacity, he will continue to supervise the acquisition and circulation of audiovisual materials, but will also be involved in special projects aimed specifically for older adults. Booking and maintenance of the collection will be handled by the Reader Services Department.

Title I, Project IIIH
Public Library Automation
& Technology

Eight projects were approved for Public Library Automation and Technology grants in FY 88. Each of these succeeded in meeting one or more of the project goals of determining the feasibility of library automation projects, testing and evaluating hardware, testing software and services provided by automation vendors to determine their suitability for libraries of various sizes, and providing incentive grants for start-up of automation activities. The projects contributed to the encouragement of support for technological enhancements of library services and also contributed indirectly to the continuing evolution and use of the state network.

The eight projects included the following types of activities:

1. Creating local databases for automated library systems which involved converting bibliographic records to machine-readable form.

2. Purchasing hardware and software for use with automated library systems being installed.

3. Evaluating and testing of computer hardware and software purchased for the automation of financial and/or personnel records.

The objectives outlined in each of the project applications were met even though final implementation of three projects was delayed due to difficulties and postponements with vendors. These will be completed in FY 89.

Three library systems working in consultation with the State Library purchased microcomputers, software packages, and contractual services which enabled them to continue converting their bibliographic records into machine readable form. Three library systems purchased hardware and software to enhance the use of their existing automated systems. One library purchased on-line catalog terminals, one library purchased a disk drive, and the final library purchased an acquisitions module for use with its automated system. Two other library systems had slightly different projects. One library purchased a microcomputer and software package which enabled the automation of business and personnel records. The other library system is now in contract negotiation and will be purchasing an automated system. When finalized, this project will utilize federal funding to help acquire public access terminals and an on-line circulation system.

The results of these projects have clearly demonstrated the continuing feasibility of library automation projects and their ability to provide an opportunity for testing and evaluation of hardware, software, and services related to automation activities.

Title I, Project III-I
Literacy

Grants were awarded to fourteen county library systems and the South Carolina Department of Corrections to plan, develop, implement and evaluate cooperative community-based programs to combat the problem of illiteracy.

The Spartanburg County Library, working closely with the office of Spartanburg AWARE, Inc., the literacy agency the library both funds and manages, produced its own series of audiocassettes with this year's literacy grant. A local television studio assisted to give the tapes a professional quality. The tapes, designed to be used by student/tutor pairs, follow the phonetic structure of the Laubach Literacy Action Method. The tapes may be marketed by Laubach's publishing arm, New Reader's Press.

Another innovative project this year was one at the South Carolina Department of Corrections. A training workshop for interested prison librarians, educators, and administrators, as well as community volunteers literacy coordinators, ABE directors and public librarians was conducted in the use of the National Issues Forum/Literacy Program. The NIF program uses civic literacy "issues" books written at the sixth grade reading level. Topics this year are AIDS, the elderly, and the federal deficit. Multiple copies of the "issues" books and other Laubach-produced supplemental reading materials for adult new readers were selected for each of twelve prison libraries in the state. Prison librarians are now coordinating NIF "study circles" at each of the prisons. As a result of the project, South Carolina has been targeted as one of ten states to be supported by the Kettering and MacArthur Foundations in the second year of a three-year nationwide literacy project using NIF materials.

The South Carolina State Library and all libraries receiving grants for literacy projects maintained close ties with state and local literacy organizations and agencies. The South Carolina State Library worked very closely with the S.C. Literacy Association, the Office of Adult Education, and the Assault on Illiteracy Program (SCLA). Other state level contacts include the Governor's Initiative for Workforce Excellence, the United Way of the Midlands, Department of Social Services, the Commission on Aging, Department of Education, ACTION, Educational Television, Department of Corrections, Employment Security Commission, and the Department of Health and Environmental Control.

The State Library continues to maintain a collection of literacy audio-visual materials as well as print materials. These resources are made readily available to community-based programs though the local public libraries.

The primary problem encountered with the literacy program has been one of communication and "turfism". While somewhat improved over last year, close working relationships and better efforts at communication may help alleviate more of the difficulties of turfism, but it is unlikely that this problem will ever be completely solved as long as funding is based on "who gets credit."

Title I, Project IV
Blind and Physically Handicapped

The purpose of this project is to provide library services for those South Carolinians unable to read standard print due to a visual or physical handicap. The State Library administers a regional library in the Library of Congress National Library Service for the Blind and Physically Handicapped Network.

FY 88 was a landmark year since it was the first full year of operation for DBPH using the automated system in the new fully handicapped accessible facility. Operations, policies, and procedures were reviewed and revised as a result of the major changes during FY 87. Greater efficiency as well as improvement of patron service were the major objectives of the reorganization recommended by the study.

Even with automation and adequate space, a major problem remains with the small staff as compared with revised ALA/NLS standards and guidelines. Three positions are still federally funded. NLS recommendations in FY 87 called attention to immediate needs, one of which was a Volunteer Coordinator. Funds to create this position were received in the FY 89 state budget. The position is expected to be filled in the Fall of 1988.

Service was provided to 8,129 readers in FY88; 6,352 adults; 673 juveniles; and 1,104 individuals served through 256 nursing homes, schools, hospitals, and adult day care centers, etc. Active users at the end of FY 88 totaled 6,885; 5,328 adults; 541 juveniles; and 1,016 individuals residing in 254 institutions. A major goal of this project is to reach new readers. During FY 88 with limited promotional effort, 1,073 adults, 85 juveniles, and 408 persons residing in institutions were registered for service for a total of 1,566 new users which exceeds the projected goal of 1,000 new readers per year. The new user total of 1566 is approximately 200 less than the total number served when the library began service in 1973. An estimated 43,705 South Carolinians are potentially eligible.

A total of 263,710 books and magazines were circulated this year, an increase of more than 20,000 over FY 87. The automated system continues to enable the small staff to increase book circulation by more than 100,000 per year over the FY 86 manual system. An additional increase of 6,000 books in FY 89 will double the manual system figures. Not reflected in these totals are 70,000 magazines sent to readers directly by producers upon notification by the State Library.

During May 1988, a periodic audit as required by NLS for every Machine Lending Agency was conducted by Pannell Kerr Foster under contract to NLS. All in-house procedures concerning machines were evaluated as well as inspection of locked storage facilities. A random review of machines and their statues as reflected in the automated records was performed. Letters were sent to a random sample of patrons who were asked to verify machine numbers. Initially, a satisfactory number of these patrons did not reply to the inquiries, however, DBPH was given an opportunity to contact these patrons and consequently received a final satisfactory score signifying less than 10% error rate had been achieved.

A major factor in providing this service is the publicity received. Participation in the NLS Public Relations Program by statewide distribution of public service announcements for television aided this outreach. In addition news releases produced inquiries and subsequent items published by a variety of service organizations and agencies. Services are listed in many state, county, and school district publications concerning handicapped services. Speaking engagements and exhibiting opportunities increased services to such events as: Conference on Service to the Aging; S.C. Federation of Older Americans Annual Convention; S.C. Gerontological Society Annual Meeting; National Education Association in S.C.; Association for Education and Rehabilitation of the Blind and Visually Impaired Fall Conference; S.C. Chapters of the National Federation of the Blind and the American Council for the Blind; and Midlands Chapter of the S.C. Optometric Association; civic groups such as Lion's Clubs, Women's Clubs, Easter Seal Society Stroke Club Respite House, Shepard Center and other groups concerned with serving and teaching the print handicapped. The grand

opening of the S.C. State Museum which is housed in the same historic complex as the library is expected to increase public exposure and awareness of the library's services. Word of mouth from satisfied patrons and their associated continues to be the greatest source of publicity, however.

Title I, Project V
Institutional Services

In spite of restrictive institutional budgets, most libraries in state-supported residential institutions have in FY 88 demonstrated their growing usefulness to their clientele and as a result managed to maintain adequate levels of support. Thirty-eight institutions supported by seven State agencies were served by the project this year. Consultant services, reference assistance, film and interlibrary loan, and participation in appropriate training opportunities were available to all. Grants-in-aid for the purchase of materials were given to: the Department of Corrections Library Services Division for 20 facility libraries of the agency; four mental health hospitals and one mental health facility for drug and alcohol addictions; three residential schools for the mentally retarded; two schools operated by the Department of Youth Services; the School for the Deaf and the Blind; and a residential school for the children of broken or impoverished homes. Collections of paperbacks selected by the consultant were purchased for four institutions which are too small to maintain library service programs. Seventeen of the institutions which provide full service library programs employ qualified librarians.

Reports from institutional librarians call attention to the variety of their activities, accomplishments and satisfactions, as well as the consistent nature of their complaints and difficulties. Among the latter, the lack of an assigned security officer, i.e., one who will feel responsible for the librarian and the contents of the library, seems to be a major problem for librarians in some correctional institutions. For two mental health librarians, their chief problem is their placement in the organization of the institution. They presently report to the head of Activities Therapy (primarily recreational), but feel they should be part of Professional or Ancillary Services, if not an entirely separate entity. This conclusion is amply presented in the mental health standards which were approved in FY 86, and was the first of the directives they wrote for departmental submission to institutional directors. A third mental health library, formerly under Activities Therapy, made other complaints parallel those of almost any library: "need more books," "new films," "better equipment," - "another person," - "more money."

The narrative reports of progress made at institution libraries during the year credit the State Library's Institutional Services Program with enhancing efforts to provide quality materials collections, in-service training, and consultation for problem solving.

Book collections are in S.C. institutional libraries for the most part selected with care and skill. Major weeding and inventory projects have been done in several institution libraries. "Informal" weeding of most collections is done on a regular basis to keep the materials attractive, up-to-date, and aligned with residents' needs and tastes. Hi-low titles for YA's and adults are purchased where needed, as are literacy materials.

To assure that institutional libraries meet the needs of their residents, collections are continuously evaluated in terms of use, types and formats of materials available, and appropriate reading levels. Titles selected for purchase are reviewed by the consultant, and the criteria for materials selection are a regular feature of the consultant's visits. Weeding is encouraged to keep collections up-to-date, with the consultant providing instruction and frequent assistance. Reference assistance and interlibrary loan of materials beyond the holdings or scope of the institutional library are supplied by State Library personnel to both residents and staff as requested. State Library staff - interlibrary loan librarian, children's specialist and audio visual librarian - accompany the consultant on field trips where their expertise is needed. Library schedules are examined and programs are observed and sometimes supplemented.

Title III, Project I
Interlibrary Network

The State Library operates the South Carolina Library Network (SCLN), a statewide library and information network. The SCLN's long-range goal is to enable local library users to have access to the state's total library resources. Through the use of automation and telecommunications technology, the Network promotes interlibrary cooperation and resource sharing.

As the central component of the Network, the State Library uses an integrated library automation system, ATLAS -- A Total Library Automated System software produced by Data Research Associates to manage its database of more than 700,000 items. The State Library's internal functions which are presently automated include circulation, cataloging and inventory maintenance, public access catalog, interlibrary loan, audiovisual booking, and library for the blind and physically handicapped. The communications component of the Network has dial-up access capabilities permitting remote libraries and state agencies to search the State Library's database and place interlibrary loan requests using a variety of microcomputers and terminals.

The Network plan established a multi-phase schedule for extending access to libraries and state agencies to assure sufficient time for training and evaluation. The majority of participating libraries had been brought on-line by the end of FY 87. The State Library staff continued to provide training for new users in catalog searching techniques and procedures for placing books, periodical photocopy, and subject requests through electronic mail. The total participants in the South Carolina Library Network at the end of FY 88 included:

Public Libraries	47
Academic Libraries	23
Technical College Libraries	16
Institutional Libraries	3
Special Libraries	13
State Agencies	16

LSCA Title III funds are used to cover all long-distance telecommunication charges incurred by public, academic, and technical college libraries. In the case of the private industrial libraries, the companies absorbed the telecommunications costs.

The South Carolina Library Network has had a significant impact on the State Library's Interlibrary Loan Service. On-line access to the State Library's database enables local libraries at their own location to search the State Library's complete catalog in its most current state. The electronic mail function of the Network enhances the libraries' ability to rapidly transmit their requests to the State Library. During FY 88, the State Library surveyed Network users for their reaction to the on-line system. An overwhelming majority were pleased with the speed and ease of searching the database and placing requests. The major complaints were associated with telecommunications problems over which the State Library had little control.

During FY 88, the State Library interlibrary loan staff continued to coordinate and service the Network, filling requests for all types of libraries within the state. The success of the project can be measured in terms of the number of interlibrary loan transactions (26,096 requests for materials and information were submitted to the State Library during FY 88. This figure includes 5,010 subject (i.e. reference), and 21,086 title requests. A total of 20,378 pages of photocopy were supplied in response to requests.) and the percentage of requests filled (31,026 titles were sent in answer to the 26,096 requests for materials and information. 75% of all title requests were filled from the collections of the State Library or the University of South Carolina Library.)

The above statistics represent a 17% increase in requests and an 18% increase in the number of books sent over FY 87 totals. The majority of requests were placed by South Carolina public libraries, but academic and special libraries submitted 4,698 requests, borrowed 3,508 books and obtained 5,665 pages of photocopy.

To enhance its research capabilities, the State Library provides Data Search, a service to locate information contained in computerized data bases. The library currently has access to over 500 informational data bases offered by various data base vendors. During the year, the library expanded its access to new data bases offered by the database vendor, VU/TEXT which provides computerized access to the full text of most of the nation's major newspapers and news magazines. In addition to VU/TEXT, the State Library presently subscribes to the following computerized information services: DIALOG Information Services, BRS Information Technologies, ISIS (Integrated States Information System) produced by the Council of State Governments, SCOIS (South Carolina Occupational Information System) produced by the South Carolina Employment Security Commission, CUFAN (Clemson University Forestry and Agricultural Network), LUIS (Library User Information Service), the automated catalog of Clemson University Library, and the automated catalog of the Richland County Public Library. The Interlibrary Loan Service staff makes use of Data Search to provide access to information not contained in published sources at the State Library. To ensure that the research staff possesses the necessary skills to perform efficient computerized searches, five reference librarians attended a total of four different specialized instructional sessions on data base searching during the year. Approximately sixty Data Search requests were conducted during the year as an enhancement to the interlibrary loan service.

The Interlibrary Loan Service of the State Library is most effective when local library personnel have received instruction in basic reference and interlibrary loan techniques. As part of its continuing efforts to enhance library service throughout the state, the State Library conducted two types of reference workshops in FY 88. On September 3, 1987, a workshop on Reference Service Techniques was held at the Charleston County Library for twenty public service librarians. On May 11-12, 18-19, and 25-26, 1988, Reference Basics Workshops were held at the State Library for 48 public service librarians from five public library systems in the midlands area of South Carolina. These three sessions were the first of what will be a series of regional workshops to be continued in FY 89. The Interlibrary Loan Librarian also conducted orientation sessions for 10 public, 3 institutional, 2 academic, and 3 special librarians during the year.

A special committee appointed to study the feasibility of the statewide union list of serials issued its report in FY 88. The report concluded that while a statewide list was highly desirable, it was not presently economically practical. The committee recommended the strengthening of several local union lists which could eventually be linked through the Network's telecommunications component. Subsequently the State Library awarded an LSCA Title III grant to the USC School of Medicine to input serials information from major libraries in the Charleston area into their existing serials database. Input work continues throughout the year and the Charleston Area Union List of Serials will be available in early FY 89. In the Columbia area, strong periodical collections are held by the State Library, the Richland County Public Library, and the Columbia College Library. The State Library has contracted with the University of South Carolina's School of Medicine Library to produce a computerized periodical holdings database of these three Columbia area libraries.

In late FY 88, OCLC and SOLINET staff initiated discussion with the State Library concerning the possible establishment of a SC Group Access Capability (GAC) which will provide OCLC reference services to smaller non-OCLC member librarians in the state and offer the capability of a statewide bibliographic union list. The GAC concept offers potential for improving cooperation at the local level. The State Library is also participating in discussion with SOLINET about the formation of a regional GAC for Southeast.

To encourage program planning for library automation at the local level, the State Library approved automation planning grants for the Fairfield County Library, the Georgetown County Library, the Lancaster County Library, the Oconee County Library and the Orangeburg County Library. The grants enable these libraries to secure the services of an automation consultant on the staff of SOLINET. The consultant performed a variety of tasks for each library ranging from a system wide study to providing assistance in computer contract negotiations to the identification of sources for retrospective conversion.

The Public School Library Media Center Demonstration Project to determine the feasibility of school library media center participation in the Network successfully completed the first year of a two-year project. In FY 88 the School District of Oconee County and the Lexington County School District V were the participants in this pilot project. Three schools in each district participated. In the first year efforts were directed toward the selection of local automation systems and the creation of bibliographic databases. In the second year the participants will develop local cooperative programs to encourage resource sharing and will conduct a study of network access.

South Carolina's libraries, archives, and museum face the same problem of disintegrating collections which are plaguing similar institutions across America. Many of the state's books and manuscripts are being consumed by the acids in their pages, by exposure to too much light, by improper handling, and by wide variations in the environmental conditions in which they are housed. Since no single agency in South Carolina is charged with responsibility in this area; the State Library has joined forces with other institutions sharing the same concerns to form the Palmetto Archives, Libraries, and Museum Council on Preservation (PALMCOP).